

**HARMONY  
COMMUNITY DEVELOPMENT DISTRICT**

**SEPTEMBER 24, 2015**

**AGENDA PACKAGE**

**Harmony Community Development District**

Steve Berube, Chairman  
Ray Walls, Vice Chairman  
David Farnsworth, Assistant Secretary  
Kerul Kassel, Assistant Secretary  
Mark LeMenager, Assistant Secretary

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Gary L. Moyer, District Manager  
Timothy Qualls, District Counsel  
Steve Boyd, District Engineer

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September 17, 2015

Board of Supervisors  
Harmony Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Harmony Community Development District will be held **Thursday, September 24, 2015 at 6:00 p.m.** at the Harmony Community School located at 3365 Schoolhouse Road, St. Cloud, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Audience Comments**
- 3. Approval of the Minutes of the August 27, 2015 Meeting**
- 4. Subcontractor Reports**
  - A. Aquatic Weed Control**
    - i. Bio-Tech Consulting Monthly Highlight Report
    - ii. Scope of Services
  - B. Landscaping – Davey Tree Monthly Highlight Report**
- 5. Developer’s Report**
- 6. Staff Reports**
  - A. Engineer**
  - B. Attorney**
  - C. Field Manager**
    - i. Dock and Maintenance Activities Report
    - ii. Buck Lake Boat Use Report
- 7. Discussion Items**
  - A. Proposal for Blazing Star Parks Improvements**
  - B. Landscape Improvements Along the Gas Pipeline**
- 8. District Manager’s Report**
  - A. August 31, 2015 Financial Statements**
  - B. Invoice Approval #185, Check Register and Debit Invoices**
  - C. Website Statistics**
  - D. Clarification of Fees for Use of CDD Facilities**
- 9. Supervisor Requests**
- 10. Adjournment**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

*Gary L. Moyer*

Gary L. Moyer  
District Manager

# **Third Order of Business**

## MINUTES OF MEETING HARMONY COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Harmony Community Development District was held Thursday, August 27, 2015, at 6:00 p.m. at Harmony Community School, 3365 Schoolhouse Road, St. Cloud, Florida.

Present and constituting a quorum were:

Steve Berube	Chairman
Ray Walls	Vice Chairman
David Farnsworth	Assistant Secretary
Kerul Kassel	Assistant Secretary
Mark LeMenager	Assistant Secretary

Also present were:

Gary Moyer	Manager: Moyer Management Group
Tim Qualls	Attorney: Young, van Assenderp & Qualls, P.A.
Steve Boyd	Engineer: Boyd Civil Engineering
Gerhard van der Snel	District Staff
Residents and Members of the Public	

### **FIRST ORDER OF BUSINESS**

### **Roll Call**

Mr. Berube called the meeting to order at 6:00 p.m.

Mr. Berube called the roll and stated a quorum was present for the meeting.

### **SECOND ORDER OF BUSINESS**

### **Audience Comments**

Mr. Mike Stancil stated I have been a resident for quite some time, and I am also the pastor of Life Church. We submitted paperwork to do a couple events in the community. There are a lot of people from Harmony who attend our church, and we enjoy being connected to the community and serving here. One of the events is a Halloween event. We know a lot of people pack into the residential streets in Harmony. We thought we might be able to alleviate that by providing a trunk-or-treat event on the square that might keep many people from up and down the streets where residents live. I know this is such a nice community that we draw people from outside the community. I thought this might serve to alleviate some of the pressure and congestion during Halloween. Our thought was simply to provide candy around the square. With the parameters that you would set, we would then provide activities on the square, like music and food, depending on what you are okay with. We could do bouncy houses and things like that, or not. It is whatever you are comfortable doing.

Mr. Berube asked is the trunk part of the event people's vehicle trunks that they will pass candy out of?

Mr. Stancil stated yes. The way we have done this in the past is, in many cases, you do not even see the car because people have turned the backs of their cars into castles, barns, and all types of visually stimulating and interesting things for the kids.

Mr. Berube asked how many vehicles do you anticipate would show up for this?

Mr. Stancil stated probably 25 to 30, and we would spread them around Town Square.

Ms. Kassel stated my only concern is traffic access. We will probably have people coming in and out, and we would need at least all of the roadways in to be accessible.

Mr. Stancil stated we would not have to block any roads. We could park against the square in the parking areas. We could park sideways and not into the street to alleviate that concern, and we would be happy to do so. It would look a little better facing out, but I understand your concern. That is not a problem.

Mr. LeMenager stated let me suggest an alternative, just in case the Board does not grant your request. You have the parking lot of the stores, and you could certainly approach them. That has nothing to do with us. You might be able to do something with them.

Mr. Stancil asked the parking lot at the end of the market?

Mr. LeMenager stated it is also behind the market.

Ms. Kassel stated it is between the market and U.S. Hwy 192.

Mr. LeMenager stated it is a pretty big parking lot, just as an alternative thought.

Mr. Berube stated consider also where Champions Grill is at the golf course, which has a parking lot. There is also a parking down by Buck Lake. Two-sided parking is there, as well. Our concern is, even during the day with the businesses, there is traffic on both sides, and it gets very tight. Last year, there was an emergency during Halloween where the police had to get in. It was a break-in at someone's house or something, and it was a fast police response. We have to take all these things into consideration, and Town Square is not typically made for big events that congregate there. Typically when there is an event, they shut down Town Square to traffic and do something around it. That is our major concern. A lot of people like Halloween, and a lot of people do not. A lot of people

here would rather not see Halloween happen, but it does. I think we understand. Would you consider using alternative parking areas other than Town Square?

Mr. Stancil stated yes, if I do not have a choice. Obviously, the successful Harmony events that have been done for years have primarily been held on the square. I would like to host a successful event.

Mr. Berube stated consider the parking lot at Buck Lake. There is typically a pre-Halloween costume party where they give out pizza and candy, and they have some contests for the kids. So there is already an attraction to that parking lot.

Ms. Kassel asked are you sure that is going to happen?

Mr. Berube stated I do not know if it will happen this year. Historically, it has.

Mr. Stancil stated if not, then maybe that is the void that we could fill, and maybe that is the space we could occupy.

Ms. Kassel asked what is your timeframe?

Mr. Stancil stated it is in the application, but I have not looked to see what time the sun sets.

Mr. Berube stated typically people are spreading out from that parking lot at 5:30 and 6:00 p.m. when that party ends and people go out.

Mr. Stancil stated we are looking for a two- to three-hour event total.

Ms. Kassel stated I am just asking. Should that location be an option, most of the people will be out of there by 6:00, so it is not as though it will be taken up when you want it unless you need to be set up there earlier.

Mr. Stancil stated I appreciate what you are suggesting. If there is something already taking place, there will already be a draw.

Mr. Berube stated that is exactly right. You might be able to be there ahead of them, which is not too big of a deal since there is a lot of space available. It has on-street parking because you cannot fit all those people into that parking area anyway for that pre-Halloween party.

Mr. Stancil asked could we flow over into that park area if we did that?

Mr. Berube stated yes.

Mr. Stancil stated then we could use the parking area and the park.

Ms. Kassel stated as long as there is no damage to the grass in the park.

Mr. Stancil stated we understand we would be responsible of there was.

Mr. Berube stated if you remember the school that used to be there, it has an asphalt parking area with room for 12 to 15 cars anyway. So that has room for 20 to 25 cars as you have described.

Mr. Walls stated my concern is the same as last year. You cannot drive down our streets. It is vehicle after vehicle following kids down the road. Inviting more people will cause more of a problem. I understand what you are trying to do, and I am not against what you are trying to do. I think in terms of the infrastructure that we have, I am not sure we can support continuing to invite people in and be able to handle everyone without creating a safety issue in terms of ingress and egress in the community and throughout the community.

Mr. Stancil stated I want to suggest to you, as a Board, to consider that having an event on the square could actually serve to alleviate some of the pressure on the residential streets if people are trick or treating on the square.

Mr. Walls stated my concern is people will hit that event and then go into the community.

Mr. Berube stated anything that is attractive to bring more people into this development. We have been watching this, and every year it gets crazier. I think we understand your position. We will have an hour or so as the meeting goes on to digest this. We will make the fairest decision that we can.

Mr. Stancil stated if you deny the use of Town Square, I will ask you to approve the use of the park and parking lot area by Buck Lake. The other request we submitted was for Christmas Eve worship. Our community has done an Easter community worship for several years, early on Easter Sunday morning. I do not recall a Christmas Eve worship being offered. This is something we would like to offer this year. We would like to do that on the square, the same place where we do Easter worship. Obviously, we would not have the same traffic concerns on Christmas Eve that we have on Halloween.

### **THIRD ORDER OF BUSINESS**

### **Approval of the Minutes of the July 30, 2015, Meeting**

Mr. Berube reviewed the minutes and requested any additions, corrections, notations, or deletions.

Mr. Berube stated some changes were submitted to us by email and should be incorporated by the management office.

On MOTION by Ms. Kassel, seconded by Mr. LeMenager, with all in favor, unanimous approval was given to the minutes of the July 30, 2015, regular meeting, as amended.

#### **FOURTH ORDER OF BUSINESS**

#### **Public Hearing for Adoption of the Budget for Fiscal Year 2016**

##### **A. Fiscal Year 2016 Budget**

Mr. Moyer stated this meeting has been advertised as a public hearing, so I recommend that we open the public hearing, take public comment on the budget, the Board will discuss your input, then close the public hearing and vote on the budget.

Mr. Berube opened the public hearing related to the adoption of the budget for fiscal year 2016.

Ms. Kassel stated perhaps we can give a little background to the residents of what the budget is this year, what we are increasing, and what we are decreasing.

A Resident asked is there a copy of the budget?

Ms. Kassel stated it is on the website. It was published before last week.

The Resident stated it would have been nice to know that was published online.

Ms. Kassel stated I believe I did make a post about that.

Mr. LeMenager stated it has been on the website for months. It is the same procedure we have used for 10 years.

The Resident stated may I suggest that is not very effective.

Mr. Berube stated I have a copy you can use. The good news is that assessments are not increasing.

Mr. LeMenager stated that is a false statement. We are raising the operation and maintenance assessment by 6.43%, which is offset by a reduction in the debt assessment because of the refinancing of the bonds. Make no mistake, the money we are taking out of your pocket long term is increasing 6.43%, the main reason being to pay down the street lights that the developer stuck us with.

Ms. Kassel stated that is not the main reason. The main reason is, we have new neighborhoods coming online that have street lighting, landscaping, and electricity for street lighting, not just the street lights themselves.

Mr. LeMenager stated I am in complete disagreement with that. I would not vote for this budget if the entire increase is not earmarked for street lights.

Mr. Berube stated we can shuffle the money around anyway we want. Let me rephrase what I said. The actual assessment that the average home owner is going to pay

this year is going to be identical to what they paid last year. Some people have already paid off their long-term bond obligation, and those residents who paid that off will see a shifting in their responsibility. The majority of people have not paid off their debt assessment, so for them, the assessments will be the same as last year. We shifted money around in the budget, and we are paying off a huge street light obligation. In fact, we just wrote a check for \$511,000. We avoided \$161,000 in additional costs last year by writing a check to buy down the street lights in neighborhood H-1. This Board decided to tell the developer that we are not buying street lights anymore. They are buying the street lights in neighborhoods F and H-2. We will not spend any more money on street lights, and we are going to pay down all of these leases. That buy down we just did for \$511,000 will save us about \$170,000 over the first term of that contract.

Mr. Moyer stated it will save about \$7,400 per month.

Mr. Berube stated we are going to continue to expend all the money that we save on that initial contract toward buying them all out. The ultimate goal is, we had a \$3 million obligation, and we are going to spend \$2 million to erase a \$3 million obligation. Depending on when we get it all done, we will save about \$1 million.

Mr. LeMenager stated then the objective is to lower the operation and maintenance assessment.

Mr. Berube stated that is correct.

Ms. Kassel stated that will be difficult because we do have neighborhoods coming online with new landscaping, irrigation, and electricity. We are probably going to need to increase our staff to take care of things, so we will have increasing costs for those reasons.

Mr. Berube stated the long-term outlook is that assessments should not rise in any substantial number where people will get hammered like what is going on in St. Cloud right now. The long-term cash flow of this District is very strong and solid. We spend every dollar of your money as if it was ours. There is nothing on the horizon that says we are in trouble.

A Resident stated I had a question a couple months ago about the paving in the alleys. I am asking if that is in the current budget.

Mr. Berube stated yes, the paving of the alleys is not a budgeted line item because it comes out of reserves. We have money in reserves for alley paving.

Mr. Walls stated we budgeted \$60,000.

Mr. Berube stated we set aside \$60,000 for fiscal year 2016, which I think will be devoted to the Green neighborhood. I think those seem to be the worst alleys at this point. Alley paving is an ongoing process.

A Resident asked if assessments were to increase, is there a maximum amount?

Mr. Berube stated no. Each 1% that your assessments increase equates to about \$44,000 in the budget. If it increases 3%, it will be about \$125,000. To the average home owner, a 3% increase is \$90 per year since the average assessment is about \$3,000. So 1% is \$30. We attempt to hold it all down. We shifted money and we refinanced the bonds. We are eliminating street light costs. We are buying out the long-term capital costs on the street light leases that we already have. The low-hanging fruit has already been picked, so now we get into the tougher items. We watch every dollar.

**B. Consideration of Resolution 2015-08 Adopting the Budget for Fiscal Year 2016**

Mr. Moyer read Resolution 2015-08 into the record by title.

Mr. Walls made a MOTION to approve Resolution 2015-08 adopting the budget for fiscal year 2016.  
Ms. Kassel seconded the motion.

Mr. Qualls stated I want everyone to be sure they understand what the numbers are. The manager does not fill them in the resolution because until the budget is approved, you do not know. I want to be sure everyone is comfortable with the numbers in the blanks when you approve the resolutions.

Mr. Berube stated yes.

On VOICE VOTE, with all in favor, unanimous approval was given to Resolution 2015-08 adopting the budget for fiscal year 2016.

**C. Consideration of Resolution 2015-09 Imposing and Levying the Assessments for Fiscal Year 2016**

Mr. Moyer read Resolution 2015-09 into the record by title.

Mr. Moyer stated this is the document that will accompany the electronic roll that we send to the property appraiser and tax collector so we can merge this onto the real estate tax bills.

On MOTION by Mr. LeMenager, seconded by Mr. Walls, with all in favor, unanimous approval was given to Resolution 2015-09 imposing and levying the assessments for fiscal year 2016.

## **FIFTH ORDER OF BUSINESS**

### **Subcontractor Reports**

#### **A. Aquatic Weed Control - Bio-Tech Consulting Monthly Highlight Report**

The monthly highlight maintenance report is contained in the agenda package and is available for public review in the District Office during normal business hours.

Ms. Kassel stated I contacted a resident, Ms. Jennifer Dwyer, who had submitted a report to us last month. She apparently had some family illness. I reached out to her several times, and she finally wrote back to me today. She was unable to come up with the specifications for the Reedy Creek Improvement District (RCID) pond management RFP, but perhaps with further reaching out to her colleagues, I can get a copy of that. I was able to get some RCID comprehensive plans regarding a conservation easement and stormwater management, which I am happy to share with everyone. They are not really specifications.

Mr. Berube stated we can give this to Mr. Moyer to scan and send to all of us. Is it more boiler plate than anything?

Ms. Kassel stated it really does not particularly address what the specifications need to be to go out for an RFP. We are still looking at that.

Mr. Berube stated this is their overview of what they do.

Ms. Kassel stated this is part of their plan, goals, objectives, and policies. In this case, it is their objectives around stormwater management, and the objectives are not the specifications. They have objectives around conservation, as well, which are also not specifications. If we can get a copy of the Celebration CDD specifications for their pond management, we can look at that. I will continue to see if I can get a copy of the RCID specifications.

Mr. LeMenager stated for anyone who is not familiar, RCID is Disney.

Ms. Kassel stated it is Lake Buena Vista.

Mr. Berube stated RCID is a special District that is wholly run by Disney. It is the biggest special District in the State, I believe.

Mr. LeMenager stated we figured we would copy from the best.

Mr. Berube stated Disney probably has good ideas about how to manage ponds, if we can get into whatever their plan is. What we have been doing sometimes works and

sometimes does not. We are trying to make sure the ponds are doing what they need to and hopefully look good at the same time. It is a tough balance.

Ms. Kassel stated I reached out to the gentleman in Winter Park, and he has not gotten back with me. I will try him again.

Mr. Berube asked you had a good feeling from Ms. Dwyer?

Ms. Kassel stated yes.

Mr. Berube stated she is just busy.

Ms. Kassel stated she said she was, but because of whatever that I do not recall from her email, she felt each pond should have a different management plan. But we have 36 ponds, so that will not be necessarily helpful for creating an RFP. I let her know that. I asked for her thoughts, and I am waiting to hear back.

Mr. Berube stated I think if we look carefully at all the ponds, there are about five different types of ponds in the way they look and the way they need to be maintained. I think we can probably narrow it down, but we can't go into that further. We will continue with Bio-Tech for the near future and let them continue what they are doing until we get out of our paralysis in what we are doing with the ponds.

### **B. Landscaping - Davey Tree Monthly Highlight Report**

The monthly landscape maintenance report is contained in the agenda package and is available for public review in the District Office during normal business hours.

Mr. Berube stated Mr. Garth Rinard was not able to be here tonight. We had a conversation this week. He is preparing a couple different proposals for tree trimming, both the interior streets and the main boulevards. That will be coming along probably next month. We need to consider doing their RFP sometime after the beginning of the fiscal year.

Mr. LeMenager asked can we not just do a renewal?

Mr. Qualls stated I think you have reached the end of the contract term.

Mr. LeMenager asked can you figure out a way we can do a renewal?

Mr. Qualls stated yes, potentially.

Mr. LeMenager stated I think we would all appreciate that.

Mr. Berube stated I asked him for a four-year flat renewal.

Mr. LeMenager stated I think Mr. Qualls is aware that there is no desire on the part of this Board to change our landscape company. We might have the occasional instance where we crack the whip at them, but overall, we are extremely pleased with Davey Tree.

If we do not have to spend \$20,000 or \$30,000 to go through an RFP, that is certainly the will of this Board.

Mr. Berube stated to that point, there have been certain deficiencies and a little slacking off over the past couple months.

Mr. LeMenager stated no one is perfect, but when there is a problem, they have the resources to get it fixed.

Mr. Berube stated yes. Mr. van der Snel and I have been pointing out some of these deficiencies to them, and the response has been immediate. Like everything else, they get blinded by certain things that we notice. But whenever you say something to them, something happens quickly. To Mr. LeMenager's point, I have no intention of switching away from them.

## **SIXTH ORDER OF BUSINESS**

### **Developer's Report**

Mr. Berube stated one thing that I have been discussing with Mr. Bob Glantz, where Mr. Boyd can probably provide some input, is a request made to Mr. Qualls to accept the deeds of dedication for neighborhoods F and H-2, Cherry Hill and Hawthorne. I rebuffed those because there is a flooding issue going on in the Cherry Hill neighborhood now, and I have pictures as evidence. There are five storm drains here, four of which are in the new landscaped buffer they put in. One is over to the right in another drainage ditch. All of those storm drains are now surrounded by the silt fence, and they have plastic covers over the storm drains, as well as sand bags holding them down. When the water level comes up, the water out of the pond backs up into the storm drains and floods the ditches. That is the only thing I can see going on there now. If you look at that landscaped buffer ditch right now, the third one back is under a foot of water. That ditch is always flooded. The new landscaping in there is turning brown, especially the pine trees, because they have wet feet all the time. The one on the right is typically always flooded. I have no idea why it is always flooded, but I do know that when it rains, they do not drain. It looks like the pond backs up into the drain. I have told the developer that I am not willing to take on that responsibility until the flooding issue is solved. Mr. Qualls has been involved with all the emails back and forth. To date, there has been no response from the developer other than they wanted to give all that to us as of August 31, and I said no. It has to be fixed. I see similar drainage problems taking place in Hawthorne, as well. Even if we fix the drainage problems, much of the landscaping in that buffer zone is going to die, because it

already is. Then there is going to be a contest between REW and Davey over who killed it. Until all of this is settled and the landscaping looks good, I do not want it. It is bad enough that they already tied onto our water meters to water their stuff and did not say much about it. We have been paying for the water for three or four months, and I am not happy about that. But that is minor compared to this problem.

Mr. Boyd stated I am not aware of anything in Hawthorne that is a problem. If you will point it out, then I will take a look at it.

Mr. Berube stated along U.S. Hwy 192, there is a small ditch along the front, right inside the fence line. There appear to be drains in there that are marked by half-round metal covers with slots in them. They are currently covered with the landscape fabric to keep debris from going in.

Mr. Boyd stated I will take a look at that.

Mr. Berube stated those are not draining, but it might be since the landscape fabric is over them. That ditch was flooded this morning.

Mr. Boyd stated that is a big part of it. These ditches are part of the conveyance system to take water to the lakes. I have not seen those, so I will take a look at them. In neighborhood F, a combination of factors has been causing the problem there. One relates to a conversation we had last month regarding the outfalls from the ponds that are still not working as efficiently as they should be. Right now, the Lakeshore pond is about two feet above normal water level. We are still working to get that cleared and flowing better.

Mr. Berube asked how are they not working efficiently? Water is steadily coming out, and when it rains a lot, water comes up through the grate over the top.

Mr. Boyd stated about 6 to 12 inches below the grate are the holes in the side of the box. The flow path through the wetlands allows that to flow through to the lake, which is the challenge. The way the ponds work is, the pond is supposed to hold a certain amount of water which is to treat the water before it gets to Buck Lake. Once it has held that volume, it flows out of the top of the box and goes straight to the lake. The distance between the top of the box and the bottom of the three-inch hole on the side of the box is the recovery, the amount of water that is being treated. That orifice allows water to come down very slowly so that as it is discharged over time, the water in the pond cleans itself and you have clean water being discharged. There is another box to the east that is flowing through there, but that one box is flowing slower than it should be. On top of

that, they have had trouble recovering because it looks like you continue to get pretty hard rains, substantial rains fairly frequently. It may not be every day but every other day. The ponds are higher than they normally would be right now. The other part of that is the washouts that are starting to occur. Construction was taking place before that had established. When we get through this establishment period and take the filter fabric out, then I think you will see those conditions improve. I am still looking at them. If we need to do something physical beyond that point, then we will talk about it.

Mr. Walls asked if we have a rain event or a hurricane next week, what kind of issues will we be having with that pond since it is already high?

Mr. Boyd stated the outfalls are sized to handle that much rain. The pond is high, but as the large rain event comes into the streets and gets into the ponds, the capacity of that inlet to pass that water through the top of that grate and out into the lake is still sufficient. You will still see the lake levels rise. If we were to get a six-inch to eight-inch rainfall event over the weekend from a hurricane, you will see the ponds max out, but the streets should stay dry.

Mr. Walls asked what is your opinion as to the cause of that outfall draining slowly?

Mr. Boyd stated it is growth over time of the vegetative floor of the wetland.

Mr. Berube stated when you look at it, the water is coming out the grate on the top, and it is running out and looks like a river.

Mr. Walls stated I have seen it. So plant growth is backing it up?

Mr. Boyd stated yes, and it is out in the wetland where we have very limited opportunities to clear cut. We will have to dig a very small trench through the wetland itself to clean that out. I am looking at another alternative, which would be to approach SFWMD about moving the recovery for the one box that is having trouble to the one box that flows freely.

Mr. Berube stated you are trying to get the pond to drain faster after a rain event.

Mr. Boyd stated as fast as it can without violating State water quality.

Mr. Berube stated so all these ditches can drain into that pond. What happens is when the pond comes up, these come up. It is going the wrong way. We are holding off to accept all this. Mr. Boyd must be working with the developer on this.

Mr. Boyd stated the developer is aware of the concern, and we are in conversations about it.

Mr. Berube asked could it be three months?

Mr. Boyd stated I cannot say.

Mr. Berube asked do you agree that they should not be flooded the way they are and that they are not working properly?

Mr. Boyd stated I would call them wet bottom but not flooded. I looked at them twice today. They are soggy, but they are not flooded.

Mr. Berube stated in the third one over here, there is a foot of water.

Mr. Walls stated once it is working properly, the water will flow into these ditches. We will be taking all this landscaping that has been put there, and people will be upset when it dies. They will want us to replace it over and over again. That needs to be figured out as well, in terms of if it really works there.

Mr. LeMenager stated that is when we just say no.

Mr. Berube stated that is what I said.

Mr. Boyd stated once it is established, I do not think you will see any standing water in those. We are trying to get it established.

Mr. Walls stated that will happen over time.

Ms. Kassel stated it is not just standing water in the drainage ditch but the standing water in the ditch between the Cherry Hill neighborhood and the gas pipeline.

Mr. Berube stated yes. The landscaped buffer is really flooded now.

Ms. Kassel stated it is not just the outflow.

Mr. Berube stated no.

Ms. Kassel stated it is that ditch.

Mr. Berube stated when you look at all the drainage grates that are surrounded by the silt fence, they all have some sort of material over the top.

Mr. Boyd stated they still have the erosion fabric on the top of them.

Mr. Berube stated in some cases, sand is holding down other material. It looks to me like they do not want the water coming back up.

Mr. Boyd stated it is not holding the water coming out. It is a silt fabric to keep dirty water from going in.

Mr. Berube stated we might have a slight disagreement on that, but whatever the case, it is flooded. We are putting a hold on accepting these lands until we feel secure.

Ms. Kassel stated that whole drainage ditch that was planted by the developer with all this buffer zone plant material is underwater. There are pine trees sitting with wet feet, and they cannot tolerate that. There will be dead plant material.

Mr. Boyd stated I understand.

## **SEVENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Engineer**

Mr. Boyd stated I distributed the gas easement agreement that was executed for the work that was done. Any of the landscaping that will be proposed by the District for an enhancement program for that easement would require a new agreement with the gas company for anything that is in the easement. If you are doing anything on the CDD tract between the curb and the easement, you do not need an agreement. But if you are doing anything in the easement itself, you will need an easement with the gas company. They are getting much more particular over the last several years.

Mr. Berube stated there is a 75-foot-wide easement. The width of land that we are talking about for the gas pipeline, as we know it, is a 75-foot strip of land that runs all along Butterfly Drive. Are you saying there are two or more parts to that easement?

Mr. Boyd stated no. The easement is the easement, but there is a narrow strip between the curb and the boundary of that easement that is CDD land.

Mr. Berube asked about how wide?

Mr. Boyd stated it varies, and I do not have the dimensions with me tonight. It ranges from 6 to 12 feet depending on where you stand.

Mr. Berube stated it is an average of 10 feet from the curb. Does the same boundary apply at the other side of the easement against the landscape buffer that the developer just filled in?

Mr. Boyd stated it originally did but it was replatted. So there is a clean boundary between neighborhood F and the gas easement on the north side now. The reason that buffer was planted north of the easement is because of those restrictions the gas company has on the easement. As you can imagine, the developer would probably like the lots all the way up to the easement. The landscape buffer is north of the easement because of the restrictions in the easement.

Mr. Berube asked what can we do and what can we not do on top of the pipeline easement?

Mr. Boyd stated not very much on top of the pipeline.

Ms. Kassel stated in the easement, much of that plan that was sent might be possible.

Mr. Boyd stated it looks like most of the improvements could be squeezed into that tract between the easement and be put on CDD property.

Mr. Berube stated be specific about “not very much.” Can we plant a tree?

Mr. Boyd stated trees are not allowed.

Ms. Kassel stated trees are not allowed on the pipeline easement.

Mr. Boyd stated there is an exhibit A to the agreement, number 22, page 6.

Ms. Kassel stated “consent for landscaping has been granted. Owner shall not plant shrubs on the easement area which are classified as deep-rooted or projected to exceed an eventual growth height of four feet. Shrubs shall be planted so that no part of its ultimate growth shall be ten feet to the pipeline facilities. No trees shall be planted on the easement.” The plan that was designed is a design idea at this point. It was drafted and sent to the CDD yesterday. Ms. Nettie Bartel designed it, knowing that there was just this thin strip between the curb and the easement that we could do something with. We would possibly be able to plant trees. Because the sun comes from the south to the north, we would want to put any trees right by the curb and the sidewalk inside of that.

Mr. LeMenager asked why would we plant trees?

A Resident stated for shade.

Mr. Berube stated it is a tree-lined boulevard.

Ms. Kassel stated when you are walking or exercising there, you would have some shade.

Mr. Berube stated that is one of the few streets we have that does not have trees along it, so trees would be a natural addition.

Mr. LeMenager stated we can certainly plant trees in there. Is that the grand experiment on the winding path?

Mr. Berube stated no, we are talking about on this side along the gas pipeline.

Ms. Kassel stated on the north side of Butterfly Drive.

Mr. LeMenager stated I understand. The request for shade is because they do not have their own trees.

Ms. Kassel stated no, we are talking immediately next to the gas pipeline.

Mr. Berube stated it is right along Butterfly Drive. Part of this proposal is to have outdoor play equipment. The trees will happen and they are not a problem.

Mr. Boyd stated I highly doubt they will agree to that.

Mr. Walls stated the other problem you have is, if you walk down the strip that the CDD owns, it is not level land. It is sloped for drainage. We cannot put much on that land.

Mr. LeMenager stated the point I was making is correct. This is the little street with the wavy sidewalk.

Mr. Berube stated where it has xeriscaping.

A Resident stated the sidewalk goes in front of the houses, and they have no trees.

Mr. LeMenager stated I understand, but if your goal is shade, then just plant trees in front of your houses like the rest of us did.

Ms. Kassel stated because they are on the other side of the street.

Mr. Berube stated they already have trees.

The Resident stated but they are not big enough to shade the other side of the street if you are putting a walkway there for people to have a pleasant walk down a long, narrow sidewalk.

Ms. Kassel stated we need to put trees here in order to be able to walk under them on the sidewalk.

The Resident stated just like down on Cat Brier.

Mr. Berube stated let us go back to the easement. What constitutes a violation of our agreement? If a piece of exercise equipment is lightly mounted to the ground to keep it from falling over, that is not really a permanent structure.

Mr. Boyd stated this agreement was specific to the construction of a proposed neighborhood after Cherry Hill. Anything that is done in the easement that was not part of the plans or part of this easement requires a different agreement.

Mr. Berube asked do you prepare such an agreement?

Mr. Boyd stated no, we send the plans to the gas company. They prepare the agreement, and then we review it. At that point, we would engage in negotiation with them to the extent they are willing to negotiate.

Mr. Berube stated to be clear, the first question we need answered is how wide the area is that we own. Mr. Boyd can provide that once we get the plat, but we think it is around 10 feet.

Mr. Boyd stated it is wider in some locations than in others.

Ms. Kassel stated provide that to me as soon as possible so I can get it to Ms. Bartel.

Mr. Berube asked is there anything else in this besides what we have just discussed?

Mr. Boyd stated the agreement I distributed is the form of their new agreements.

Mr. Berube stated so the sum total is that we have to stay off the pipeline.

Mr. Boyd stated yes.

Mr. Farnsworth asked can we get something closer to an original of some of these drawings so we can get the actual dimensions?

Mr. Boyd stated yes.

A Resident asked what would happen if we built something, like an exercise machine, to skirt around the issue, and a kid fell and got hurt? Would we be liable?

Mr. Boyd stated the CDD owns the land.

The Resident stated the argument could be made that it should not have been put there to begin with.

Mr. Berube stated that is why we ask the questions in advance. That is why I want to know what we can and cannot do. Our attorney attends our meetings and keeps us from doing dumb things.

Mr. LeMenager stated the fact of the matter is, there is an incredible volume of natural gas flowing underneath that. I am not sure we should be developing it all that much.

Ms. Kassel stated we are not talking about developing it all that much.

Mr. LeMenager stated you are talking about putting trees, and he is talking about putting a swing on top of it.

Mr. Berube stated that pipeline runs right next to this school, and stuff is built all over the top of the pipeline. There are dog parks on top of it. When people go to the dog park, they are on top of the gas pipeline every day.

Mr. LeMenager stated I appreciate that, but these not the kinds of permanent things you want to do.

Mr. Berube stated it is not really permanent.

Mr. LeMenager stated I am not saying I have made up my mind, but let us be aware what the gas lines are.

A Resident stated years ago, the gas people were replacing the pipes.

Mr. Berube stated it is all brand new.

The Resident stated they said they do it every so often. Obviously, it gets dug up sometimes.

Mr. Berube stated if you remember when they did that, because they are coming through a neighborhood, they did the underground boring. All of the above-ground work ended at the tree line. They dug a tunnel underneath all the way and drug all those welded pipes through the neighborhood to where it exited on the other side of the golf course, so as not to disrupt all of us. When they do these within neighborhoods, they do not tear everything up. I agree with you, but I think at the time, they said it was a 30-year replacement when they put all the pipes in. If we build things on top and they have to go, then so be it.

## **B. Attorney**

### **i. OUC Street Light Buy-Out**

Mr. Qualls stated during last month's meeting, I alerted OUC that you wanted to move forward on the buy-out. Yesterday afternoon, we received a contract from OUC, which we reviewed. They had taken our language and cut and pasted it. The contract has been executed and notarized, so you are good to go.

Mr. Berube stated I understand a check has been issued.

Mr. Moyer stated yes, it was sent FedEx for delivery tomorrow.

Mr. Berube stated that buys out contract #1 on the street lights.

### **ii. Subpoena**

Mr. Qualls stated Mr. van der Snel was subpoenaed due to the alleged trespassing that took place, although the young individual admitted to trespassing. Mr. van der Snel complied with the subpoena and everything is fine with that.

### **iii. Miscellaneous**

Mr. Qualls stated we double-checked the executed pond maintenance contract, and it is a 30-day termination. With the drainage concerns with the deeds, I contacted the attorney for the developer, and he said they could hold off until these things are resolved.

**C. Field Manager****i. Dock and Maintenance Activities Report**

The monthly dock and maintenance activities report is contained in the agenda package and is available for public review in the District Office during normal business hours.

**ii. Buck Lake Boat Use Report**

The monthly boat report is contained in the agenda package and is available for public review in the District Office during normal business hours.

**iii. Miscellaneous**

Mr. Berube stated I know about most of the items in the reports, and Mr. van der Snel and I talk frequently. I think the reports are remarkably detailed. I know residents appreciate the fact that you reply to their concerns on Facebook very quickly. Everything is going along well. To Mr. LeMenager's comment a month or so ago about taking care of the staff, for the next fiscal year, they have all had their salaries increased appropriately. I anticipate we are keeping field services staff happy and staying significantly under budget.

Ms. Kassel stated at the end of the Facebook report, you talked about the two teenage boys and no evidence is available to find out their identity. Why are our cameras not able to do that?

Mr. van der Snel stated this occurred all the way in the back of the main pool. We have two cameras on the pool, but they do not reach all the way in the back. Those are pretty simple cameras. We can put focus cameras on there, but they are \$500 or \$600 each. You can zoom in on HD, but we would need a new recorder for that. Otherwise, it cannot take the picture with all the pixels. We think it was two boys ages 10 and 12, but I cannot go to the parents and say we think their boys vandalized the stairs. I would be upset if someone did that to me. It was too gray. The other thing is, I already ordered new steps three days before that, so they sort of helped us out, but it was not planned. There are black strips on the steps, the kids are peeling them off, and that becomes a safety issue. Now we have PVC-molded steps, so they cannot be peeled off. It did create a situation that I did not anticipate.

Mr. Berube stated if they try it again, the new steps are plastic and will not leave little bits of metal all over the bottom of the pool. These kids literally tore the stainless steel steps apart. That takes some work. Luckily, a resident alerted us to it, but they knew Mr. van der Snel had been called. By the time he got there, the kids were gone.

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Ms. Kassel stated encourage people to use their cameras.

Mr. Berube stated the problem is, they are pictures of juveniles. We had this discussion before about posting a video of someone's kid.

Ms. Kassel stated no, they just send it to Mr. van der Snel.

Mr. Berube stated I understand that, but if you do not know who it is, then we may want to post it publicly asking if anyone knows that kid. We will have kids vandalizing things. Fortunately, it was fairly cheap and we were able to respond and repair it fairly quickly.

Ms. Kassel stated I saw that field services also purchased a number of cameras. What are they for?

Mr. van der Snel stated those are the extra cameras. We only had one. We had wireless cameras, but they did not work because the internet could not take it. I had to send them back to Amazon. I purchased new cameras but sent the other ones back. I did not see a refund scheduled on the invoices, but normally you will see a refund from Amazon.

Ms. Kassel stated I saw one, I believe.

Mr. Berube stated it might be a timing issue.

Ms. Kassel asked where were they for?

Mr. van der Snel stated we wanted a camera on the exit button, so I put a better camera under the back porch at the Swim Club so we can actually see who pushes the exit button and lets people in. It gives us a little more control seeing who actually does that. It was the extra \$70. We purchased two newer cameras, and I kept one wireless camera and sent one back.

Mr. Berube stated in addition, there were some intrusions at night over three nights at around the same time each night. He knew it, but the cameras could not pick it up because it was very dark. A couple motion-activated flood lights were added in front of the cameras. Immediately, when those flood lights went up, the nighttime intrusions stopped.

Mr. van der Snel stated also underneath the porch is a nighttime camera. Mainly the intruders who come in are not from Harmony.

Mr. Berube stated no, they are from outside.

Mr. van der Snel stated all in all, looking back, it did pretty well.

Mr. Berube stated what happened was one of the kids goes over the fence at night and pushes the button to let all their friends in. you can see that on the lights going through the gate because it is well lit. Once they are inside, it all went dark and you could not see what was going on. Now, the night-vision cameras motion-detected flood lights were put up. Once they noticed that, no more going through the gate.

Ms. Kassel stated I would suggest we remove the sailboat from the boat reservation report.

Mr. van der Snel stated I can do that.

Mr. Berube stated last month, we discussed the permitting of the dock. We were going to follow the lead of the developer and use Mr. Jay Baker from Bio-Tech. I do not remember who decided to take the responsibility of following up and starting that permitting process for the dock. It was not reflected in the minutes if it was going to be the attorney, the engineer, or the manager.

Mr. Boyd stated the contractor is typically the one who does the permitting.

Mr. Berube stated when we went to expand the dock about two years ago, we went for the whole permit. Harmony Development Company ran into some issue with DEP regarding the permit, and it all stopped. So we cut the new dock in half, and we were able to get a permit to replace what was there but the expansion portion was stymied. Mr. Brock Nicholas was handling it, but he is gone. I asked Mr. Bob Glantz, and he did not know. Mr. Glantz said he called Mr. Baker who handles their water permitting, and he would be happy to start that permitting process again. Harmony Development Company needs to be involved since they are the owner of the lake, and he said to let him know when we were ready and he would pick it up from there. He wanted us to start it. We agreed last month to start this process, but I do not know who took that on.

Mr. Qualls stated my recollection was that it had been tabled.

Mr. Berube stated we said we were not ready to spend the money yet, but when we get down the road with the permit process, I fully expect it will get stymied again for whatever reason. Once it does, then we need to get Harmony Development Company to figure out what is going on.

Mr. Boyd stated it would be the environmental consultant, like Bio-Tech or another firm, that would have the knowledge base to get that in the system. If you were to come to me, as the District's engineer, I would need to hire a private entity to get that done. I

would have to engage an environmental firm as a sub-consultant to get that done. There are two ways to do it. You could get proposals that are routed through me, or you could contact an environmental firm directly to do that work. It would need to be done by an environmental firm.

Mr. Berube asked Bio-Tech would be the people to do it?

Mr. Boyd stated yes.

Mr. Walls asked before we go down that road, what if we opened a dialogue with the developer in terms of what is going to happen with Cat Lake? We are talking about expanding the existing dock on Buck Lake, but what if we had an additional dock on Cat Lake? Then we would not necessarily need an expanded dock on Buck Lake. Eventually, we need to know what is going to happen with Cat Lake. Maybe we can direct our efforts that way instead of the expansion on Buck Lake.

Mr. Berube stated the reason for the expansion on Buck Lake is because we are pretty much out of room, and we already decided to add another pontoon boat at a minimum.

Mr. Walls stated yes. But what if we added those boats to Cat Lake? I think we need to figure out what is going to happen long term at both lakes and then decide.

Ms. Kassel stated I would think the developer might be interested in building a dock at Cat Lake in order to be able to sell their properties there.

Mr. Walls stated right.

Ms. Kassel stated so we might not have to.

Mr. Walls stated they are building right down the street from that. I am thinking that will not be too far off.

Ms. Kassel stated maybe they will be the ones to invest in that dock.

Mr. Berube stated if we offer to do it, then they will not.

Mr. Walls stated I am not saying we should, but we should look to see if we need to expand Buck Lake if there is going to be activity on Cat Lake.

Ms. Kassel stated I am fine postponing it for the time being. They already started building out there, so it is probably not that far off. It is probably only a few months away from them having a model home there.

Mr. Berube stated I am okay. I just see the permit process probably taking a year to get it through.

Mr. Boyd stated it may not take a year, but it will take several months.

Mr. Berube stated considering the hold-up last time that did not get fixed, something is going on.

Mr. Boyd stated the issue, as I recall, is both Buck Lake and Cat Lake are supposed to be owned by the landowner. There is legal documentation for that. At some point, the State of Florida took it upon themselves to say they own the lakes.

Mr. Berube asked DEP?

Mr. Boyd stated yes, so that is a dispute. I think that had something to do with it.

Mr. Berube stated that is what I remembered.

Mr. Walls stated I do not think we want to get in the middle of that. It would be my suggestion to let them figure it out. I could see that getting pretty costly. If we are not ready to build or expand the dock, then why even create that headache for ourselves?

Mr. Berube stated to be clear, we do not have room for another pontoon boat on that dock now.

Mr. van der Snel stated that is correct.

Mr. Berube asked what if we moved the rescue boat?

Mr. van der Snel stated then there would be room.

Mr. Berube stated but that means putting the rescue boat somewhere back by the boathouse.

Mr. van der Snel stated it could be next to the kayaks.

Mr. Berube stated if we decide in the next fiscal year to add a pontoon boat, we can do it, but we would shuffle one boat farther to the back.

Mr. van der Snel stated the rescue boat does not get reserved. It only goes out when needed for a rescue.

Mr. Berube stated we will hold off on the permitting and figure out what we are going to do with Cat Lake. I will open that dialogue with Mr. Glantz and see what his plans are.

Mr. Walls stated I just want to have the whole picture before we proceed.

Mr. Berube stated we wanted to add a pontoon boat. There is a lot of demand for it.

Ms. Kassel stated I do not know how often the 14-foot fishing boat gets used. It was not used this past month.

Mr. van der Snel stated it is underneath the boathouse and has not been used.

Mr. Berube stated it is not usable.

Ms. Kassel stated then it should be removed from the boat report, as well.

Mr. LeMenager stated not if we still own it.

Mr. Berube stated it is not usable. We may find some other use for it at some point, but right now, it is not used. We can remove those two and clean up the report.

Mr. Qualls stated to be clear, the permitting has been tabled.

Mr. Berube stated yes.

## **EIGHTH ORDER OF BUSINESS**

## **Discussion Items**

### **A. Discussion of Landscape Issues**

Mr. Berube stated this is for the parks. We have two in the package this month. I like the whole package. My only concern is how much this will cost. My estimation, excluding the playground structure, is about 28 live oak trees. I figured if we put in 30-gallon trees, they will cost just under \$1,000 each.

Ms. Kassel stated the last time, it was about \$300 for an oak tree.

Mr. Berube stated 10- or 15-gallon trees are from \$300 to \$500.

Mr. van der Snel stated they also need to be installed, which is an additional cost.

Mr. Berube stated if you put in big ones, figure \$1,000 each tree. If you put in 10- or 15-gallon trees, they are about \$500 each, installed. For 28 trees, it is somewhere between \$14,000 and \$28,000, which is fine. I think there were crepe myrtles and magnolias as part of that. I do not remember the count.

Mr. LeMenager stated you mentioned we have two proposals, but this is not a proposal.

Ms. Kassel stated it is just a design.

Mr. LeMenager stated proposals come with budgets.

Ms. Kassel stated this is just a design idea. From the design idea, we are just talking about what it might cost us just to start thinking if we want to move forward or amend this in some way based on the budget.

Mr. LeMenager asked should we decide whether or not we like the concept?

Mr. Berube stated I am just suggesting numbers.

A Resident asked are any of these based on what the engineer just said, that we really do not have room to do much over there?

Mr. Berube stated we have enough room.

Ms. Kassel stated we do not know yet how much we have.

Mr. Berube stated we need to move this forward. We have been dealing with playgrounds for months. There is an idea in the center for a playground with a shade structure, swings, climbing structure, and so forth. I printed these off today, and the number you see in the circle is how much these cost in thousands of dollars.

Mr. LeMenager asked why do we not solve the problems we can actually solve tonight?

Mr. Berube stated this is \$13,000 because it is huge with multiple slides and so forth.

Mr. LeMenager stated I am not sure it is a good use of this body's time to talk through undeveloped ideas at these meetings. That is why you put proposals together and give us a proposal. We have a nice solid proposal.

Mr. Farnsworth stated there is nothing wrong in hashing things out before you get a proposal. It is a good idea.

Mr. Berube stated this is as good a proposal as we ever get.

Ms. Kassel stated no, it is not coming with a price tag.

Mr. LeMenager stated it is not a proposal.

Ms. Kassel stated it is a design idea for the CDD to consider as to whether or not we should continue forward with this, provided we have the room to do so.

Mr. Farnsworth stated yes, it could work. We just need some idea what the cost is.

Mr. Walls stated these designs look great, but I have talked with people who live in the Green neighborhood. I have heard people who are for and against them. This really comes back to the dead grass. That is what started all of this. If you go there now, it is pretty green. Ms. Kassel sent the design that did not have a cost figure attached to it. The one we are looking at in our agenda package from Mr. Berube is going to be over \$50,000. My concern is that we are coming up with a \$50,000 project to fix some dead grass that a couple people have complained about. I have talked with people who live along that pathway. Some of them do not care about the way it looks now. Some think it is fine. Others want to get rid of everything. There is no consensus in terms of what we should do over there.

Ms. Kassel stated we have a team looking at it.

Mr. Walls stated I understand you have a team, but if you talk to those residents, they all have different ideas.

Ms. Kassel stated we have a team looking to talk to people and gather the data. This is not my proposal.

Mr. Walls stated that is fine, and I understand. I just do not want to get carried away with a really expensive proposal to fix dead grass.

Ms. Kassel stated this is not a proposal to fix dead grass.

Mr. Walls stated right, but that is essentially what is happening in the Green neighborhood. That is my concern about what we are doing here.

Mr. Berube stated since I submitted this last month, Ms. Kassel and I had competing ideas of what should go on in neighborhood G. She suggested we provide drawings of what we were proposing. This is a Google Earth picture from February 2015 that shows what people are complaining about when this grass goes dead in the winter. You can see the sandy areas in brown. Right now, it is all nice and green, but it is all weeds, clover, and so forth.

Mr. LeMenager stated it has no grass there.

Mr. Berube stated it is green stuff because it is fertilized and watered.

A Resident asked where is this?

Ms. Kassel stated it is the park on Blazing Star.

Mr. Berube stated I put a legend with this, and a lot of money will come off this cost because we will do something different with the gas pipeline. If you look at the area marked as A, that is where the playground equipment is. My concept is to expand the area within the boundaries of A to have it all be playground mulch. The black lines, exclusive of the sidewalk, will have landscaped timbers to delineate that area. The B area is Ms. Kassel's swale proposal, which will incorporate everything that she put in her proposal from two months ago.

Ms. Kassel stated it has changed since then.

Mr. Berube stated I understand, but we will put some sort of groundcover in the area marked B.

Ms. Kassel stated it would not be groundcover because it will get trampled.

Mr. Berube stated I think I have the trampling covered. It would be largely confined to the swale area, and we will cover how it gets trampled. The area marked C is where the chair swing is now. That area is largely all mulch because it has all been trampled. That will all get fluffed up with some sort of color.

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Ms. Kassel stated this area will be sunshine mimosa.

Mr. Berube stated it will be some plant material so it is not a big, brown area of mulch. Area D is largely sod, which is in fairly good shape. The corners need some fluffing up, but it will have some sort of color with kid-resistant plants. Area E is a similar landscaped bed which does not really need a lot of work, and we delineate that. It has a couple bare spots, but it looks pretty good. The areas shown with an X mean those are trees.

Ms. Kassel stated no one wants trees there.

Mr. Berube asked then what are you going to do?

Ms. Kassel stated a few trees, like three or four trees.

Mr. Berube stated this is too many trees, and I understand that. All of the sodded area in the area marked X will be removed, and the entire area will be covered with pine needles. The pine needles are kid resistant. If you leave sod in that area, it will look like this again. We already know there is no sod that will put up with the trampling from kids.

Ms. Kassel stated if you plant trees, they are not going to have a big enough area to play football or soccer in.

Mr. Berube stated that is the point. If you plant trees, it is hard to grow sod under the trees because of the shade.

Ms. Kassel stated not if they are single-stem crepe myrtles.

Mr. Berube stated that is fine. My idea was to put similar kinds of trees—live oaks—that match the tree line in front of the homes now.

Ms. Kassel stated they are too big, and people do not want a lot of trees there. When we went there as a group, no one wanted trees.

Mr. Berube stated there are people who like the trees. I am not arguing, but I am just saying what my concept is. The area marked B, it was mentioned last month about putting posts with chains on them to keep kids out of there. Around that, the kids should not be playing in the swale anyway, so we can put some little posts with nice chains around it, perhaps even along the sidewalk of C and D, maybe around E. They will be nice, dignified posts with little chains to remind kids not to run through this area.

Mr. LeMenager stated the difficulty with that is, kids are going to run into these chains and trip.

Mr. Farnsworth stated yes.

Mr. Berube stated so be it. But they are destroying this area, and we have been discussing this for a couple years. People have been screaming at us about it. To Mr. Walls's point, this is what are we trying to do except patch up some sod. There are a lot of people who live there who are not happy with it, and I agree there are a lot of people who do not care.

Mr. Walls stated I heard from three or four people who are upset.

A Resident stated some did not want any mulch there or kids playing there.

Mr. Walls stated at a certain point, you have to realize you are not going to appease everyone. They bought their house there.

Mr. Berube stated it is our charge to maintain this to the same standard that we maintain other CDD facilities. It is not maintained to the same standard because we twiddle our thumbs every month and wonder what to do about the kids.

Mr. Walls stated I think it is not being maintained to the same standards, but I think it gets more use than other places.

Mr. Berube stated this is a Board meeting for the Board to discuss these things. I understand residents want to talk, but this is my opinion that I raised so we can discuss it. I did not make it fancy because I knew we would beat it to death and table it again tonight. Next month, we will be discussing the same thing again.

Ms. Kassel stated no, next month we will have a plan with finances for all of these areas.

Mr. Berube stated I provided finances on my proposal. It is \$24,000 to \$36,000 based on the tree choices.

Ms. Kassel stated it will not be anywhere near that amount. We are not going to have all those trees there.

Mr. Berube stated I know. That is why I said it depends on what kind of trees and how many you want to put in. Four is not enough, and 15 is too many.

Ms. Kassel stated we have people who have put time into trying to come up with plans for this.

Mr. Berube asked is there a plan like this in this month's agenda package?

Ms. Kassel stated it is not in this month's agenda but it is in process. I asked for it, but it has not yet been delivered.

A Resident stated you will have to wait and see if we can use this pipeline area or not, but one of the suggestions was to put a play area as an alternative and put stations for the older kids and take the pressure off that little park on Blazing Star.

Mr. Berube stated I understand that, but what you have not seen is that part of this proposal is to have a playset for the kids.

The Resident stated in place of that playset, there would be things like this, and they would be spaced out along that long area. The problem is that we do not know if we can do it. One of the suggestions was workout equipment to take the pressure off the park at Blazing Star and move kids to this park.

Mr. Berube stated that is my point with my idea, and I like the fact that someone thought about that with having a playground or playset area. Whether it is mine or yours or someone else's, whatever you do, make it attractive. Then kids will leave Blazing Star and come to this area.

The Resident stated that is exactly right.

Mr. Walls stated no offense, but we are a bunch of amateurs sitting here and trying to come up with some grand plan. We really should have a professional designing it.

The Resident stated excuse me, but this woman has done professional landscaping before. That is an insult, and I object to that.

Mr. Walls stated it is not an insult. None of us are paid to do this. That is what it comes down to. We need someone who is, who understands what will work and what will not work out there, and who will tell us what it will cost.

Ms. Kassel stated that is the next phase. This is just something we want to know if we should go further with. That is the only question.

Mr. Walls stated I do not know if we can.

The Resident asked can you do it in stages?

Ms. Kassel asked so you want us to come back with a proposal that has a price tag attached?

Mr. LeMenager stated yes.

Ms. Kassel stated okay.

Mr. Berube stated you do not have enough information yet. How many play stations are you going to put in? Are you going to have a playground?

The Resident stated we will have all that information for you next month.

Mr. Walls asked what will it cost to make that land usable?

Ms. Kassel stated the first ten feet are flat.

Mr. Walls stated I do not want to sit here and hash it out. We are wasting our time trying to figure things out when we do not have the answers.

Mr. LeMenager stated that is true.

Ms. Kassel stated I will have a proposal with a design and a price tag for next month. I expected it this month, but it did not happen.

Mr. LeMenager stated I know no one will like the comment I made last month, but the solution is right here.

Ms. Kassel stated you do not want a playground there.

Mr. Berube stated that land is too low. It has to be filled two feet. That is why the developer does not want it. That is the same problem they had across the street, and they needed all that dirt to raise it. That lot is too low and you cannot do anything with it.

A Resident stated I live on that street, and there is not that much rain. I do not want to cram it so that it looks ugly, but put down some pine needles and make it a passive park. You have been on this park issue for months.

Ms. Kassel stated this is the first time we are actually talking about a plan for the pipeline area.

Mr. LeMenager stated I still come back to the same point that I keep making. All those kids over there have a wonderful park, and it is right behind me.

Mr. Berube stated you cannot force people to move. They want it close by.

Mr. LeMenager stated too bad. It costs money.

A Resident stated I know residents who want their kids to have a place to play football. They said there is a park right down there, and these are people living on the park. They just want a peaceful area.

Mr. Berube stated that is fine, but if you talk to 10 people who live on that park and ask them what they want to do, you will get 10 different answers.

Ms. Kassel stated we will have that data for next month.

A Resident stated I appreciate your intention to create a good plan for the park at Blazing Star. I am a resident there, so anything that will improve the morale of the people who live there will be good. I think you need to get a consensus. I am not sure what the

process is for that or how many people live around that park. It might be 20 people, so just get their consensus.

Ms. Kassel stated we have a crew working on that now.

The Resident stated once you have that, then you will have something solid to present based on what the residents have said, and then you can hash everything out.

Mr. Berube stated we have tried to get a consensus.

Ms. Kassel stated no, we have not, not in that area.

The Resident stated they are not bad ideas, but just get feedback.

Mr. Berube stated we cannot make decisions based on a limited set of input numbers. We do not represent only the 20 people who live around that park. There are 1,600 to 1,800 people who live here, and they are all owners. We have to make the best decisions that we can, not limited by certain special-interest people. Those people do not just pay the bills; everyone pays the bills. That is why we are charged with making these decisions. Waiting for the consensus of 20 people around that park is not necessarily right. We can make a decision after seeing multiple proposals, and I see everyone's point.

Mr. LeMenager stated the point again is that we have not had any proposals.

Ms. Kassel stated we do have a proposal.

Mr. LeMenager stated we have a proposal with a \$12,000 variance in what it is going to cost. Give us a proposal, which shows a certain number of trees and prices.

Mr. Berube stated tell me how many trees you want.

Mr. LeMenager stated it does not matter to me.

Ms. Kassel stated two months ago, we had a proposal that I asked to be tabled. It did not appear in last month's agenda package. I do not know why it did not appear. We are now working with residents as we discussed at last month's meeting. We all discussed that we are working with residents to get a new proposal and to get feedback from the people who live there.

Mr. LeMenager stated put a proposal in front of us, and we would be happy to vote.

A Resident stated the reason I think this will work is, you will be surprised by the people who live there. My daughter has played in that park because it is there. If it is not there, she will move out. I am compelled by my neighbors who feel people are invading their property. They are too loud and they are damaging their area. I would be one in favor of moving that little field somewhere else. I am hurt that my neighbors are

Harmony CDD  
August 27, 2015

constantly commenting on Facebook that this bothers them. As a neighbor who cares, it bothers me even though I am not there physically. It is an ugly piece and aesthetically looks horrible. You can steer the kids somewhere else. Put the trees out there, get your consensus, and do what you have to do.

Mr. Berube stated I am willing to move it forward tonight, but I cannot engender support. Everyone is asking where the money will come from. We have \$100,000 that the developer gave us two months ago for parks and recreation. We can do both these options without affecting the budget at all.

Mr. Walls stated my issue is that we are talking about spending tens of thousands of dollars to appease a few people, and everyone pays those fees.

Ms. Kassel asked do you mean to appease a few people at that park?

Mr. Walls stated yes.

Mr. Berube stated we are appeasing all of the people who live there because we are not maintaining this area to the standards we maintain the rest of the community. We are ignoring it. That is the reality.

Ms. Kassel stated let us table it until next month.

Mr. Walls stated we are maintaining it to the same standard that we do every other piece of property that we own, but it is getting more use from people. That is the way it was designed. I have a hard time believing the people who moved there did not know that.

Mr. Berube stated we will continue this discussion next month. We apologize if residents expected a solid response, but we are semi paralyzed on this because it is a hot button, and we get this way with hot buttons. I wish more people would attend the meetings so we could get a representative sample.

A Resident stated it shows how many people are concerned if they show up.

Mr. LeMenager stated actually that is incorrect. We operate in an informal manner. The proper way you operate a government is, the residents make comments at the beginning of the meeting, and then that is it. Having more people here will not really solve it. Being prepared for the meeting is what is going to solve it.

A Resident stated I apologize for making my comments during your discussion.

Mr. LeMenager stated that is not a problem.

Mr. Berube stated Mr. LeMenager is correct. We are supposed to take comments at the beginning of the meeting to limit the length of the meeting. The reality is, you residents attend. I would rather give you a few minutes before, during, and after the meeting if you want since you took the time to come out. We comment all the time that residents do not attend the meetings. We will discuss parks again next month.

## **NINTH ORDER OF BUSINESS**

### **Facility Usage Applications**

#### **A. Harmony Community Church for Pumpkin Patch**

Mr. Berube stated this encompasses 16 days in the middle of Town Square.

Mr. LeMenager stated it sounds good to me.

Mr. Berube stated no.

Ms. Kassel stated no. For 16 days, 24 hours a day straight? I do not think so.

Mr. LeMenager asked have you ever been to Celebration? They have a wonderful pumpkin patch run by the church. You drive into Celebration, and there is the pumpkin patch that draws people to buy their pumpkins. It is terrific.

Mr. Berube stated it will be in the middle of Town Square with stuff all over the ground that will damage the grass and everything else that we spend good money on for no gain to the people of this District other than cost.

Mr. LeMenager stated then have them move it across the street on the developer's land.

Mr. Berube stated the developer will not let them. They already asked.

Mr. LeMenager stated then talk to the businesses right there that do not have enough customers so that they have a pumpkin patch in their parking lot.

On MOTION by Mr. Walls, seconded by Ms. Kassel, with all in favor except Mr. LeMenager, approval was given to deny the use application from the Harmony Community Church for the pumpkin patch.

#### **B. Life Church of Central Florida for Halloween Trunk or Treat**

Mr. Berube stated we heard the pastor's assessment of what he is going to do. I do not want this at Town Square for all the reasons we cited before: traffic primarily and safety secondarily. That place gets busy during the day now that the stores are busy. I do not think we need to add to that. We already know this place is going to be full of cars on Halloween night. I do not have much of a problem allowing them to do it at Buck Lake in the parking area there. We have a pre-show that usually goes on, and I presume someone

will do it again this year. If they do not, then there is open access to that area. If they do, then they will already have a pre-engaged crowd.

Mr. Walls stated I think Buck Lake has the same issue, or maybe worse, than Town Square. Now you are directing all the traffic that is coming for their event to the back of the neighborhood where all the residents are.

Mr. LeMenager stated a lot of kids come to that anyway. I live there and I like to see it every year.

Mr. Walls stated it is no different back there than it is in Town Square. It is probably worse, in my opinion.

Mr. Berube stated Town Square has plenty of traffic there anyway. The Buck Lake parking lot is out of the way, and people will be on the main streets. Yes, there will be a lot of cars and kids walking, but we have that anyway.

Mr. LeMenager stated my attitude is to give him a shot. It will either work, or it will not. If it does not work, then we never do it again.

Mr. Walls asked what if their entire church membership drives to Buck Lake?

Mr. LeMenager stated I am talking about in Town Square. Give them an opportunity to have it at Town Square.

Mr. Walls stated people are already parked there on Halloween night because they are going to houses. I do not think we want to have that kind of traffic.

On MOTION by Mr. Walls, seconded by Mr. Berube, with Mr. Walls and Mr. Berube in favor, and Mr. Farnsworth, Ms. Kassel, and Mr. LeMenager against, motion does not pass to deny the use application from Life Church of Central Florida for Halloween Trunk or Treat.

Mr. Walls stated people are already parked there on Halloween night because they are going to houses. I do not think we want to have that kind of traffic.

On MOTION by Ms. Kassel, seconded by Mr. LeMenager, with all in favor except Mr. Walls and Mr. Berube, approval was given to the use application from Life Church of Central Florida for Halloween Trunk or Treat at Town Square.

Mr. LeMenager stated it will either work or it will not. If it does not work, then we do not approve it again.

Mr. Berube stated now we have a fee schedule to deal with for events. What is the fee for this event?

Mr. LeMenager stated it is in the rules.

Mr. Berube stated the rules are not posted yet.

Ms. Kassel stated I want the fee to be part of the application so that when they apply, they know the fee involved.

Mr. Berube stated this is a non-resident event. He did not apply personally but as the church. Is it \$250?

Mr. Walls stated use whatever is in the fee schedule. I believe it is \$250 for four hours.

Mr. Berube stated so the application is approved subject to whatever Mr. Moyer determines the fee to be.

Mr. LeMenager stated it is in the fee schedule.

Mr. Berube stated I notice Ms. Burgess has been busy. Is that the reason the fee schedule has not been posted yet?

Mr. Moyer stated yes.

**C. Life Church of Central Florida for Christmas Eve Worship**

Mr. Berube asked will this application be subject to the fee schedule?

Mr. LeMenager stated yes.

On MOTION by Mr. LeMenager, seconded by Ms. Kassel, with all in favor, unanimous approval was given to the use application from the Life Church of Central Florida for Christmas Eve worship.

**D. Harmony Community School “Learn to Swim” Program**

Mr. Berube stated this has typically been approved by the manager. I presume you included it for some reason.

Mr. Moyer stated you have been looking at all these for the past couple months, so I included it this month.

Mr. Berube stated the school is not subject to the fee schedule.

Mr. LeMenager stated that is correct.

Mr. Walls stated that is appropriate because of the relationship we have with the school in letting us use their facilities to meet.

On MOTION by Mr. LeMenager, seconded by Mr. Walls, with all in favor, unanimous approval was given to the use application from the Harmony Community School for the “Learn to Swim” program.

## TENTH ORDER OF BUSINESS

## District Manager’s Report

### A. July 31, 2015, Financial Statements

Mr. Moyer reviewed the financial statements, which are included in the agenda package and are available for public review in the District Office during normal business hours.

Mr. Moyer stated we have collected 100% of our assessments that were levied by the property appraiser and tax collector. We are right on budget for the assessments that are collected by the District. We are going to receive all of our revenues that we anticipated.

Mr. LeMenager asked did we ever get any feedback from the tax collector on how much came from the sale of the tax certificates?

Mr. Qualls stated I can get that for you.

Mr. LeMenager stated I am curious now that the recession is over. It used to be that a good portion of our money came from those. I am hoping that it is a small amount now.

Mr. Berube asked we have never taken a hit on those, have we?

Mr. Qualls stated no. Every June 1 or around there, tax certificates are sold. If it was struck to the County and someone does not buy a certificate, then you can buy it for 18%, but you get 100% collection because these are typically homestead properties. Tax certificate purchasers love those because they get a quick return on their investment.

Mr. Berube stated so we collect every year within our fiscal year based on tax certificate sales.

Mr. Qualls stated yes.

### B. Invoice Approval #184, Check Register, and Debit Invoices

Mr. Moyer reviewed the invoices, check register, and debit invoices, which are included in the agenda package and are available for public review in the District Office during normal business hours, and requested approval.

Ms. Kassel stated I made mention of this but did not hear anything back. The invoice summary shows two invoices for the attorney, but only one included the total.

Mr. Moyer stated I recall that you sent that to me.

Ms. Kassel asked are we adding the second invoice total to the approval?

Mr. Moyer stated yes. It did not make the list, but the invoice made the package. I would ask that you add it.

On MOTION by Ms. Kassel, seconded by Mr. LeMenager, with all in favor, unanimous approval was given to invoice approval #184, check register, and debit invoices, as amended to include the second invoice from Young vanAssenderp & Qualls.

**C. Website Statistics**

The website statistics are contained in the agenda package and are available for public review in the District Office during normal business hours.

**D. Acceptance of the Arbitrage Rebate Report**

Mr. Moyer stated we received the arbitrage rebate report on the 2004 bonds that we refinanced. There is no arbitrage rebate liability.

**E. Consideration of Engagement Letter with Grau & Associates to Perform the Fiscal Year 2015 Audit**

Mr. Moyer reviewed the engagement letter with Grau & Associates to perform the fiscal year 2015 audit in an amount not to exceed \$4,900.

On MOTION by Ms. Kassel, seconded by Mr. Walls, with all in favor, unanimous approval was given to the engagement letter with Grau & Associates to perform the fiscal year 2015 audit in an amount not to exceed \$4,900.

**F. Fiscal Year 2016 Meeting Schedule**

On MOTION by Ms. Kassel, seconded by Mr. Walls, with all in favor, unanimous approval was given to the fiscal year 2016 meeting schedule, as presented.

**G. Approval of Incumbency Certificate**

Mr. Moyer stated the trustee on our bond issue wants documentation on who can sign requisitions on behalf of the Board. We filled it out so that the Chairman and Vice Chairman have that authority.

Ms. Kassel asked so it is incumbent on them to do sign these?

Mr. Moyer stated yes.

Mr. LeMenager asked what are we giving them authority to sign?

Mr. Berube stated the same things we sign now.

On MOTION by Mr. LeMenager, seconded by Ms. Kassel, with all in favor, unanimous approval was given to the incumbency certificate.

**ELEVENTH ORDER OF BUSINESS**                      **Supervisor Requests**

Ms. Kassel stated for whomever prepares these agendas, specifically the agenda pages where they are numbered, now that we have agenda pages in the document, they should just mark what agenda page it is. We are all accessing it electronically.

Mr. LeMenager stated we are all guessing where it might be.

Ms. Kassel stated right.

Mr. Farnsworth stated I like what you are saying. Unfortunately, that is one of the drawbacks of these tablets. If you had a laptop, the pages are bookmarked so you can jump to that section.

Ms. Kassel stated I cannot do that on my computer. I have a laptop at home.

Mr. Farnsworth stated over on the side, if you open the page link, then it is bookmarked. You can jump to where you want to go.

Mr. LeMenager asked did anyone else not get the agenda? I did not get the original.

Mr. Berube stated you had to ask for it.

Mr. LeMenager stated I had to ask for it twice.

Mr. Berube stated it does not always transfer to the CDD email account.

Ms. Kassel stated I got mine.

Mr. LeMenager stated this is the first time it has happened. I finally got it.

Mr. Berube stated I asked for it a second time because I did not get it either. Something happened. The invoices came later, too.

Mr. Moyer stated we exceed the limits on a lot of your computers.

Mr. Berube stated the first email was 25 MB to the CDD email.

Mr. Farnsworth stated I received that one, but it did not forward. Like Mr. Berube, I have a forward on my email account, and I did not get it on my personal email.

**TWELFTH ORDER OF BUSINESS**                      **Adjournment**

The next meeting is scheduled for Thursday, September 24, 2015, at 6:00 p.m.

On MOTION by Mr. Walls, seconded by Mr. Farnsworth, with all in favor, the meeting was adjourned at 7:40 p.m.

## **Fourth Order of Business**

**4Ai.**

## MAINTENANCE REPORT

CUSTOMER Harmony golf course ponds DATE 9-15/9-16-2015

BTC ACCOUNT NO. 582-01

BIOLOGIST / TECHNICIAN Jon Avance/Steve Booth

### TREATMENT SERVICES

SITE	EMERG. VEG.	SUBMERG. VEG.	FLOATING VEG.	ALGAE	GLYPHOSATE	2,4-D AMINE	IMAZAPYR	LIQUID COPPER	DIQUAT	ENDOTHAL	TRICLOPYR	FLUMIOXAZIN	POND DYE	COPPER SULFATE
29,22,23	x					x								
20,4,2	x				x	x								
21,3,1	x					x								
5,6,7,8	x				x	x								
9(irrigation)														
19,10,16	x				x	x								
18			x									x		
17,16,11	x				x	x								
15,14,13	x					x								
12,32	x				x	x								

TARGETED VEGETATION Cat-tails, Dog Fennel, Primrose willow, Penny wort, Torpedo grass, Cogon grass

ADDITIONAL NOTES / CONCERNS Sprayed out fall structures for any blockage or encroaching vegetation.

Orlando Office  
2002 East Robinson St.  
Orlando, FL 32803

Vero Beach Office  
1717 Indian River Blvd.  
Suite 201  
Vero Beach, FL 32960

Leesburg Office  
414 West Main St.  
Suite 204  
Leesburg, FL 34748

Jacksonville Office  
2036 Forbes St.  
Jacksonville, FL 32204

Tampa Office  
6011 Benjamin Rd.  
Suite 101 B  
Tampa, FL 33634

Key West Office  
1107 Key Plaza  
Suite 259  
Key West, FL 33040

Aquatic & Land  
Management Operations  
3825 Rouse Rd.  
Orlando, FL 32817

Native Plant Nursery  
DCC Farms  
8580 Bunkhouse Rd.  
Orlando, FL 32832

407.894.5969  
877.894.5969  
407.894.5970 fax

**4Aii.**

**EXHIBIT B****Scope of Services**

1. Project Scope
  - 1.1 General Overview
  - 1.2 Community Development Districts (CDD)
  - 1.3 The Celebration Company (TCC)
  - 1.4 Reedy Creek Improvement District
2. General Requirements and Procedures
  - 2.1 Operation Procedures
  - 2.2 Key Personnel
  - 2.3 Personnel Dress Code
  - 2.4 Personnel Conduct
  - 2.5 Safety Program
  - 2.6 Facility Location
  - 2.7 Subcontractors
  - 2.8 Consultants
  - 2.9 Document Control and Data Management
  - 2.10 Verification of Data
  - 2.11 Ownership of Data
  - 2.12 Quality of Data Control
3. Coordination
  - 3.1 General Coordination
  - 3.2 Permitting Consideration
  - 3.3 Contractor's Project Manager
4. Scheduled Operations and Maintenance
  - 4.1 Pond Open Water Maintenance
  - 4.2 Littoral Shelf Maintenance
  - 4.3 Wetland Preserve Area Maintenance
  - 4.4 Mitigation Area Maintenance
  - 4.5 Bridge Area Maintenance
  - 4.6 Target Vegetation
  - 4.7 Maintenance Methodology
5. Unscheduled Maintenance
  - 5.1 General
  - 5.2 Unscheduled Maintenance
6. Administrative/Maintenance/Operations Program
  - 6.1 General
  - 6.2 Administration
  - 6.3 Operations
  - 6.4 Maintenance
7. Response Time

- 7.1 General
- 7.2 Emergency Response Program

## **Scope of Services**

### **1. PROJECT SCOPE**

The Contractor shall perform maintenance services of the Celebration lakes shown on the maps in Attachment A. Maintenance services of the areas shown in the Contract Drawings will include, but are not limited to, treatment removal and offsite disposal of “nuisance vegetation,” and algae treatment. The removal or treatment of nuisance species shall occur at a frequency that prohibits flower or seed production. The maintenance services will comply with the requirements set forth within this Scope of Services. The following is a Project overview describing the various community development districts within Celebration and the limits of service.

#### **1.1 General Overview**

Celebration, located in the northern part of Osceola County adjacent to U.S. 192, is a planned multi-use development that will develop into a community of commercial institutional, residential and public uses. Celebration is located south of U.S. 192 and is bisected by Interstate 4.

#### **1.2 Community Development Districts (CDD)**

There are two community development districts (CDD) that were created for the development of Celebration. The Enterprise Community Development District (ECDD) generally includes all lands north of State Road 417 on the east side of Interstate 4 and all lands on the west side of Interstate 4. The Celebration Community Development District (CDDD) includes all remaining lands generally located south of State Road 417 and east of Interstate 4.

The Project Scope areas included in the Agreement for Maintenance Services shall be maintained by the CDD under agreement between the CCDD and the Contractor. The term District shall refer to the CCDD.

#### **1.3 The Celebration Company (TCC)**

There are areas within Celebration that are private property owned by The Celebration Company (TCC). These areas are generally limited to all the improvements associated with parcels of undeveloped land.

#### **1.4 Reedy Creek Improvement District**

The Reedy Creek Improvement District (RCID) C-2 Canal that runs through Celebration will be the responsibility of the CDD to maintain. The Contractor

shall provide all types of Scheduled Maintenance Services for these areas including removal of nuisance and exotic vegetation (please refer to the list of target species).

## **2. General Requirements and Procedures**

The Contractor shall meet the requirements and follow the procedures associated with all items set forth in the Contract Documents including, but not limited to, the following:

### **2.1 Operation Procedures**

The Contractor shall perform the basic services outlined within the Scope of Services between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, unless specified otherwise or directed by the District. The Contractor may submit a request for additional operation time, in response to poor weather

conditions, to be reviewed for approval by the District. When performing the Services on the Project, the District will not furnish an area for storage of Contractor's crew will take breaks, lunches, and use restroom facilities. Employee personnel vehicles will be parked only in areas designated by the District. The Contractor shall be responsible for security of the maintenance areas during working hours and for locking all gates (if applicable) each day.

### **2.2 Key Personnel**

- 2.2.1 All Services shall be managed and/or directed by key personnel identified by the Contractor in the proposal. Any changes in the assigned key personnel shall be subject to approval by the District. Where applicable, the Contractor shall require that certifications, training, etc., be secured and updated for all employees for the maintenance and technical services performed under this contract.
- 2.2.2 Contractor shall provide one (1) Project Manager who is knowledgeable of the Contractor's daily activities when performed at this site. This Manager shall serve as the point of contact between the District and Contractor. The Manager shall be responsible for coordinating all scheduled services with the District and for the timely scheduling of unscheduled maintenance services.
- 2.2.3 Contractor will provide the name and resume of the onsite foreman that will be responsible for supervising and/or completing all field services. The resume shall list the firms who have employed the foreman for work similar to that to be performed under the Contract. Contractor must demonstrate that the onsite foreman can identify all the plant species that are included as nuisance vegetation on this project.
- 2.2.4 The Contractor shall ensure that all employees who use or are in contact with registered and restricted-use herbicides are certified as required by the appropriate regulatory agencies and are knowledgeable as to qualifications for handling material safely and correctly in accordance with the Federal Environmental Pesticide Control Act of 1972 (PL92-516, FIFRA). Such

employees shall also possess, or be under the direct supervision of an employee who possesses the Florida Department of Agriculture's Public Applicator Certification for use of restricted pesticides.

### **2.3 Personnel Dress Code**

The Contractor shall ensure that employees working on the Project shall wear uniforms or professional attire at all times. Clothing that expresses or implies obscene language or graphics, degrading or demeaning connotations, or in the opinion of the District is unsightly of any reason, shall be strictly prohibited. The Contractor personnel shall wear shirts at all times and shall wear footwear that conforms to safe work practices.

### **2.4 Personnel Conduct**

The Contractor shall enforce strict discipline and good order among its employees on the Project site. The Contractor shall ensure that its employees who communicate and interact with the community and any other customer/party associated with the Project are knowledgeable of the Project and the Services the Contractor is performing.

### **2.5 Safety Program**

The Contractor shall develop, implement, and maintain a safety program for its operations on the Project.

That safety program shall include, at a minimum, a safety policy, safety rules and procedures, safety training, procedures for reinforcing and monitoring safety programs, procedures for accident investigations, providing and maintaining equipment safety features, and safety record keeping.

The Contractor shall comply with all State of Florida and Federal and local regulations, rules and orders, as they pertain to occupational safety and health, the safe operation and security of the facilities.

The Contractor shall provide, at the Contractor's expense, all safety equipment and materials necessary for and related to the work performed by its employees. Such equipment will include, but is not limited to, items necessary to protect its employees and the general public, if applicable.

### **2.6 Facility Location**

The District shall not provide a facility on the Project Site for the Contractor as part of this Scope of Services. The Contractor shall, upon receipt of written approval from the District, be allowed to temporarily store, if necessary, its materials and equipment on site at a District-selected location. The Contractor shall be responsible for security of its stored materials and equipment, as well as any connections for utilities to the storage site.

### **2.7 Subcontractors**

If the Contractor, as a part of the performance of its Services, elects to employ Subcontractors, the follow shall apply:

- The Contractor shall be responsible for, and coordinate with, the services of any of its Subcontractors.
- The Contractor shall require all of its Subcontractors, as a condition of employment, to agree to the applicable terms and conditions identified in the Contract Documents.
- The Contractor shall submit the qualifications of subcontractors for District's acceptance prior to subcontractor's initiating services on the Project.

## **2.8 Consultants**

If the Contractor, as a part of the performance of its Services, elects to employ consultants, the following shall apply:

- The Contractor shall be responsible for, and coordinate with, the services of any of its consultants.
- The Contractor shall require all consultants, as a condition of employment, to agree to the applicable terms and conditions identified in the Contract Documents.
- The Contractor shall submit the qualifications of consultants for District's acceptance prior to consultant's initiating service on the Project.

## **2.9 Document Control and Data Management**

### **2.9.1 Document Control**

The Contractor shall keep accurate records of documents received and, if applicable, issued by this Contractor. A "document log" shall be maintained during the work of this Contractor to provide records on the information available to or from this Contractor. The "log" shall outline document titles and dates, the originator, received dates, and to/from information. This "log" shall be updated monthly and submitted to the District when requested.

### **2.9.2 Data Maintenance**

The Contractor shall, after review with the District, establish a systematic process for the insertion of revised sets and the integration of that data into the overall Project plan after verification for compatibility and consistency of the information received with existing information.

### **2.9.3 Data Dispersal**

Should the Contractor distribute data to others, the Contractor shall document the distribution of data by completing a letter of transmittal. All distribution of data shall be accompanied by a letter of transmittal with a copy provided to the District identifying:

- Party to whom the data is being transferred
- Origination of the request for transfer
- Name of data being transferred
- Type(s) of data being transferred
- Date of transfer
- Purpose of transfer or use of information
- Further action necessary

The Contractor shall propose a format for, and keep a log of, all data transfers for updates to the District.

#### **2.10 Verification of Data**

All data provided to the Contractor shall be examined for consistency with its records and work efforts. Any obvious inconsistency shall be reported to the District verbally and in writing, upon discovery.

#### **2.11 Ownership of Data**

It is to be understood that all data furnished by District, or developed under this Contract by the Contractor, or provided to the Contractor, are the sole property of the District. The Contractor shall have temporary charge of the data while performing contracted services for the Project. All data shall be returned to the District at the conclusion of the Project, after which no copies of the data may be kept by the Contractor without the express written permission of the District.

The District shall retain the right to require that the Contractor transfer all Project data, material, or equipment to the District immediately upon fourteen (14) days' written notice, for any reason. The same procedures shall apply should it become necessary for the Contractor to voluntarily return all Project data to the District.

#### **2.12 Quality Control**

The District will have the right, at any stage of the operation, to reject any or all of the Contractor's services and materials, which in the District's opinion does not meet the requirements of these specifications

### **3. COORDINATION**

The Contractor shall provide coordination with the District for all items associated with the requirements of this Agreement.

### **3.1 General Coordination**

The Contractor shall meet with the District and its separate consultants as appropriate, on a monthly basis. Those meetings shall serve as forum for the exchange of information, identification of pertinent and critical issues, determination of an action plan and schedule for resolving those issues, review of schedule and budget status, and discussion of other issues. The Contractor shall prepare the agenda for those meetings and submit it to the District two working days prior to the date of each meeting. The agenda should include the following:

- Meeting Minutes from the previous month
- Monthly Report
- Treatment schedule for current month
- Field Data sheets from previous months treatments

The Contractor shall record and distribute minutes of each meeting to all attendees within five (5) business days, as well as other parties with a “need-to-know” basis. The District shall provide the meeting location.

In addition, the Contractor shall provide a representative to attend the monthly meeting of the Board of Supervisors if requested to do so by the District. This representative shall be knowledgeable of this Project Scope and Scope of Services and shall be able to respond to any questions the Board may have as to the day-to-day activities at the Project site pursuant to this Agreement.

Contractor’s coordination of the aquatic weed control at Celebration is considered one of the many critical development activities. Further, coordination of those efforts with all parties involved, or those with the “need to know” is crucial to the success of the Project. While all parties involved with the Project cannot be identified at this time, a partial list is provided as follows:

- CDD District Manager
- CDD District Engineer
- CDD District Representative
- CDD Landscape/Grounds Maintenance Contractor
- RCID and its various departments
- TCC (undeveloped parcels)
- Kissimmee Utility Authority
- TECO/Peoples Gas
- City of Kissimmee
- Osceola County and its various departments
- Florida Turnpike Authority
- Florida Department of Transportation
- SFWMD
- Adjacent property Districts, as directed by the District

### **3.2 Permitting Consideration**

Celebration was permitted through the South Florida Water Management District (SFWMD), Florida Department of Environmental Protection (FDEP).

### **3.3 Contractor's Project Manager**

Contractor shall designate an on-site representative who will be responsible for overall supervision of the Contractor's work force on the Project and shall act as the single point of contact, on a daily basis, between the District and the Contractor. This individual shall maintain at all times a means of being contacted by the District (pager, cellular phone, or radio) and shall respond to such calls within twenty (20) minutes of contact. This individual shall be responsible for maintaining the Contractor's schedule of activities and notifying the District of this daily schedule for quality control of the Contractor's service and for arranging and supervising unscheduled service requests by District.

## **4. SCHEDULED OPERATIONS AND MAINTENANCE**

The Contractor shall perform all services necessary to control and remove nuisance vegetation for those areas of the Project Scope that are to be maintained on a, monthly minimum, regularly scheduled basis. The contractor shall make a complete site inspection of Celebration, specifically the areas of CDD maintenance. Attachment A includes plan identifying the general limits of CDD maintenance by area. Services are generally described below.

### **4.1 Pond Open Water Maintenance**

The Contractor shall be responsible for the development and implementation of a preventative maintenance program. For the algae control portion, the Contractor is responsible for taking all the preventative measures to control algae and any other target vegetation.

### **4.2 Littoral Shelf Maintenance**

The Contractor shall perform monthly maintenance within the littoral zones. Maintenance will include monthly site inspections, manual removal and/or herbicide application on the littoral shelves, lake banks, and sand cord grass planting areas occurring on lake banks.

### **4.3 Wetland Preserve Area Maintenance**

The Contractor will perform quarterly maintenance within preserved wetland areas. Maintenance events will include manual removal of emergent nuisance and exotic species and periodical herbicide applications.

### **4.4 Mitigation Area Maintenance**

The Contractor will perform quarterly maintenance within Mitigation Areas. Maintenance events will include the manual removal of emergent nuisance and exotic species and periodical herbicide applications.

### **4.5 Outfall Wier Structure, Skimmer and Bridge Area Maintenance**

The Contractor will perform monthly maintenance within the preserve area

associated with bridges, outfall wier structure and skimmers within the Celebration area. Maintenance events will include the manual and chemical removal of emergent nuisance, and exotic species and periodical herbicide applications to keep areas clear of obstructions.

#### **4.6 Target Vegetation**

The Contractor shall control/remove all floating or emergent nuisance and exotic vegetation including, but not limited to, the following species, if present, within each of the maintenance areas. The limits of the maintenance activities shall be defined as all property waterward of the limits of the turf, including open water areas.

The limits of the maintenance activities adjacent to the bridges and in wetlands adjacent to ponds and lakes shall be defined as the area of approximately one quarter acre in size in the immediately adjacent wetlands upstream and downstream of the bridge crossings and typically on the downstream side of the

outfall structures for ponds and lakes which discharge to adjacent wetland areas.

- a. All species of cattails (*Typha* spp.)
- b. Primrose willow (*Ludwigia peruviana*)
- c. Seedbox (*Ludwigia octovalvis*)
- d. Water primrose (*Ludwigia leptocarpa*)
- e. All nuisance species of the family Fabaceae
- f. Dog fennel (*Eupatorium* spp.)
- g. Caesarweed (*Urena lobata*)
- h. Carolina Willow (*Salix caroliniana*)
- i. Torpedo grass (*Panicum hemitomon*)
- j. Climbing hemp vine (*Mikania scandens*)
- k. Brazilian pepper (*Schinus terebinthifolius*)
- l. Water hyacinth (*Eichhornia crassipes*)
- m. Tropical soda apple
- n. Frogsbit (*Limnobium spongia*)
- o. All species of algae filamentous and suspended
- p. Common duck weed (*Lemora minor*)
- q. Salvinia (*Salvinia minima*)
- r. Hydrilla (*Hydrilla Verticillata*)
- s. Southern Naiad (*Najas guadalupensis*)
- t. Azolla (*Azolla Caroliniana*)
- u. Musk grass (*Chara* spp.)
- v. Giant duckweed (*Spirodela polyrhiza*)

#### **4.7 Maintenance Methodology**

Maintenance methodology shall be determined by the vegetative composition within the specific pond areas. Natural recruitment of desirable herbaceous vegetation outside the planted areas shall be generally allowed and shall not be adversely affected by maintenance activities unless otherwise directed by District. It is the intent of the contract to provide a vegetated littoral zone without creating an overgrown appearance.

#### 4.7.1 Hand-Removal Techniques

- a. The Contractor shall remove nuisance species from within the planted littoral zones by hand or as directed by District to ensure that desirable species are not damaged by maintenance activities.
- b. Contractor shall remove all vegetative parts of the plant, including roots, stems, and flowering/fruitleting parts. The Contractor shall be responsible for removing all individuals of the species listed in Item 4.6 above. The Contractor shall remove all collected vegetation from the site on a daily basis. All material removed from the immediate work site shall be disposed of by the Contractor off of the Project Area.
- c. The Contractor shall use equipment specifically designed for commercial application of herbicides. Equipment shall be kept in good repair and operational condition at all times and shall meet all safety requirements established for the type of work. Equipment is subject to inspection and acceptance by the District.
- d. The Contractor shall properly use and dispose of all chemicals and herbicides in strict accordance with applicable local, state, and federal environmental regulations and shall indemnify the District for any liabilities arising out of the Contractor's handling, use of, and disposal of said chemicals and herbicides.
- e. The Contractor shall ensure that employees who use or are in contact with registered and restricted use herbicides/pesticides are certified as required by the appropriate regulatory agencies and are knowledgeable as to qualifications for handling material safely and correctly in accordance with the Federal Environmental Pesticide Control Act of 1972 (PL 92-516, FIFRA).

Such employees shall also possess, or be under the direct supervision of an employee who possesses the Florida Department of Agriculture's Public Applicator Certification for use of restricted herbicides. For purposes of the Scope, "pesticides" shall refer to "herbicides."

- f. The Contractor shall provide a Herbicide Summary Report for each location where nuisance species control occurs. These reports shall include specific information including the chemical(s) used, the application rate, mixture, condition of growth being treated, desired results and weather conditions (wind speed and direction, temperature, precipitation) under which it was applied. Completed forms shall be submitted to the District within 10 days of the application event. See Exhibit 1 for an acceptable format. Herbicide summary reports shall also be provided to a designated representative for RCID.
- g. The Contractor shall replace desirable trees or other plants, at no cost to the District, that are injured or lost due to the Contractor's negligent acts or failure to perform the Services.



work shall be approved by the District prior to commencement. The Contractor shall be available and willing to provide the following unscheduled maintenance services:

#### 5.2.1 Maintenance of Wetlands and Upland Buffer Areas

- a. The District may require the Contractor to perform selected unscheduled maintenance for aquatic or nuisance species control. Unscheduled maintenance is restricted to exotic and nuisance plants within the buffers or wetlands as these areas are to be retained in their natural state. The use of pesticides, herbicides or fertilizers shall be prohibited in the buffers and the existing wetlands they protect, except when used in accordance with applicable law and pursuant to permits from agencies having jurisdiction there over and consistent with the management intent of these buffers and wetlands.
- b. If requested by District, the Contractor shall provide a nuisance special removal plan specific to each protected wetland and buffer area. This plan will detail the methodology and target species within each area. Written approval of the plan by the District will be required prior to implementation.
- c. The Contractor shall replace desirable trees or other plants, at no cost to the District that are injured or lost due to the Contractor's negligent acts in the performance of the scheduled and unscheduled Service.

#### 5.2.2 Wetland Planting

- a. The District may elect to direct the Contractor to restore aquatic vegetation in planted littoral zones that are identified in the Contract Document. The work included in the section shall consist of furnishing, planting, and watering all plants of the species, size, and quality in the location indicated or as directed by the District. Further, the work shall include the maintaining of all plants and planting areas until acceptance by the District, and fulfilling all guarantee provisions as herein specified.
- b. Plant transportation shall comply with applicable Federal and State regulations. Upon delivery at the site, all plants shall be inspected for conformity to Specifications and for handle damage
- c. Plants specified herein shall be used unless sufficient evidence is submitted to District indicating the plant is unavailable. Alternate material may be used upon receipt of authorization from the District. No substitutions shall be made without written approval of the District.
- d. The Contractor shall guarantee all planting work for a minimum period of 365 days after the date of installation. The Contractor shall be responsible for the establishment of all species planted. Establishment shall be defined as all plants successfully budding or leafing out. Before final acceptance, the Contractor shall replace at no cost to the

District any plant material necessary to meet the above criteria. In the event the Contractor has to replace plant material, the District may allow such plant material to remain through another establishment (365) period.

e. Materials

1. The Contractor shall furnish all plants of the species requested by the District. All plants shall be true to name as established by the American Joint Committee on Horticulture nomenclature publication "Standard Plant Names."
2. The designated authority for the identification of all materials shall be the two (2) publications of L.H. Bailey, "HortusII" and the "Manual of Cultivated Plants," and all specimens shall be true to type, name, etc., as described herein.
3. If the District elects to request the Contractor to provide trees, all trees shall meet the requirements for a Florida Grade 1, listed under single upright trees in "Grades and Standards for Nursery Plants." Established by the Florida Department of Agriculture and Consumer Services.
4. Furthermore, trees shall minimally be the 3-gallon size with a minimum height of 4 feet and caliper measure of mid-height of 0.5 inches to 0.75 inches. The actual height of the tree installed in the field shall be dependant on existing site conditions. It is the Contractor's responsibility to ensure each tree has sufficient height to survive under existing field conditions. All trees shall be sound, healthy, and vigorous, exhibit significant apical growth on the main stem, be well branched and shaped within normal habit of growth, of proper color, and densely foliated when in leaf. They shall have healthy, well-developed root systems and shall be free of disease and insect pests, eggs, or larvae.
5. All herbaceous materials shall be provided from the following size classes: four (4) inch pot or bare root.

It is the Contractor's responsibility to ensure each plant has sufficient height to survive under existing field conditions. All plants shall be sound, healthy and vigorous, be shaped within normal habit of growth, of proper color and densely foliated with in leaf. They shall be free of disease and insect pests, eggs, and larvae.

6. In the event that it becomes apparent that any nursery supplying plants for this work has knowingly and consistently represents the grade of plans as being higher than the actual grade as determined by the plant list according to "Grades and Standards for Nursery Plant," all plants already delivered form such source

shall be removed from the job at the Contractor's expense, and no further plants will be acceptable from such nursery until written evidence is submitted and confirmed that all materials for delivery have been inspected and approved by the District as being of the grade represented.

## **7. Container-Grown Plants**

a.) Container-grown plants shall have been grown in a container large enough and for sufficient time for the root system to have developed enough to hold its soil together firm and whole. No plants shall be loose in the container. Plants which have become pot-bound or for which the top system is too large for the size of the container will not be acceptable.

b.) Collected Plants: Collected plants shall be dug with a root spread at least one-third greater than nursery-grown plants of the same species.

c.) Bare Root:

1. Plant materials removed from natural or manmade wetlands may be transported to the site as bare root plants. However, some provisions must be made to protect this material, especially the roots, from desiccation. All plant material transported in this manor must be approved in writing by the District before proceeding with the work. Otherwise, no bare root plants shall be used unless specifically required by the District.

2. Bare root plants shall be dug and delivered with roots adequately protected against drying out by means of moist straw, or other approved material. Shipping containers shall be opened and inspected by the Contractor upon arrival and shall be dampened, if necessary. Plants which are not to be immediately planted shall be "heeled-in" in an approved manner, in moist earth or other suitable medium, and shall be properly cared for until planting.

## **f. Planting:**

1. Time of Planting: Plant under favorable weather conditions. At the option of, and under the full responsibility of, the Contractor, planting operations may be conducted under unreasonable conditions without additional compensation.

2. The District shall inspect the plants at the time of planting. Plants will be rejected if improperly planted. Improper planting includes the following conditions: exposed roots, not at the proper depth, or planted in water either too deep or shallow. The Contractor shall be responsible for tagging the newly planted trees with surveyor's tape so that the plants can be easily identified and inspected. Plants may not be stored onsite for more than two (2) consecutive days. Any material stored onsite for longer periods of time may be rejected by the District. The Contractor should notify the District at least five (5) working days prior to movement of plant material onsite, and shall request the District be present to inspect the plant material as it arrives onsite. The District may reject all plant material not inspected prior to planting, and the Contractor shall remove and replace rejected material without additional compensation.
3. All containers shall be cut and opened fully, in a manner such as will not damage the root system. Container-grown plants shall not be removed from the container until immediately before planting and with all due care to prevent damage to the root system.
4. The Contractor shall mark each tree planted, and shall submit a drawing to the District showing the location of all trees and herbaceous materials planted by the Contractor. The District will not inspect the sites for final acceptance until this submittal is received.

**g. Staking and Guying of Trees**

The Contractor is wholly responsible for the stability and plumb condition of all trees. All trees located in areas where the soil conditions are unstable must be staked. All staking shall be as specified herein. Trees larger than 1 inch and smaller than 2 inch caliper shall be staked with a 2-inch stake, set at least 24 inches in the ground and extending to the crown of the plant. The tree shall be firmly fastened to the stake with biodegradable twine or hemp.

**h. Watering**

The Contractor shall continue watering to the end of the guarantee period. Watering shall be done frequently enough to fully sustain the health of all plantings. Any plantings showing drought damage shall be replaced at the Contractor's expense.

**i. Warranty of Planted Material**

1. During planting, the Contractor shall request an inspection by the District near the end of the warranty period. When all plants are acceptable, the Contractor will be notified of warranty

compliance.

2. Defective work shall be corrected within five (5) working days of notification by the District. Upon completion of planting, the Contractor shall remove from the site excess soil, planting containers and debris, and repair any damage to structures, etc., resulting from planting operations.
3. The Contractor shall be responsible for assuring that all plants, at the time of final inspection, exhibit the characteristics and qualification required for the grade of plant as originally specified.

### **5.2.3 Observation and Provisional Acceptance**

- A. When the vegetative work is completed, including ongoing maintenance, the District will make an observation to determine acceptability. The vegetative work may not be reviewed for final acceptance in parts.
- B. Where vegetative work does not comply with the requirements, the Contractor shall replace rejected work and continue specified maintenance until re-observed by the District and found to be acceptable and will continue the guarantee period. The Contractor shall remove rejected plants and materials promptly from the project site.
- C. At the end of the guarantee period, inspection of plants will be made by the District upon written notice requesting such inspection, submitted by the Contractor at least three (3) days before the anticipated inspection. All defects discovered shall be repaired or replaced by the Contractor before final acceptance.
- D. Upon completion of the work, prior to Final Acceptance, the Contractor shall thoroughly clean the project site. In addition to removing all equipment, unused materials, deleterious material, and surplus materials, the Contractor shall correct any damaged structures or vegetation altered as a result of the landscape work.

## **6. Administration/Maintenance/Operations Program**

The Contractor shall develop policies and procedures and implement an Administration, Operation, and Maintenance Program. That program shall include, but not be limited to, the following:

### **6.1 General**

- 6.1.1 This program shall be a comprehensive narrative and, where applicable, graphic/diagrammatic explanation of policies and procedures which shall govern the Contractor's Services provided under this Agreement is generally outlined in this Scope of Services. The program document shall contain key information relative to the major components described below.

The program document shall be presented in a three-ring binder using standard 8 1/2" x 11" pages, single-spaced for text, graphics, and / or diagrams, and with, if necessary, 11" x 17" pages for diagrams and /or graphics that fold out. The document shall include as a minimum, a table of contents, section dividers, numbered pages, issuance date of each page, and appendices as required. Each copy shall be numbered and a log shall be kept by the Contractor of document holders (refer to Section 2.9.3, Data Dispersal)

- 6.1.2 The program documents shall be kept up-to-date at all times by the Contractor. Revisions to the document shall be indicated by footnote on the revised pages. Revisions shall be distributed by the Contractor to all document holders.
  
- 6.1.2 The Contractor shall prepare draft copies of the document for review and comment by the District within thirty (30) calendar days of the notice to proceed with the Services. The Contractor shall anticipate at least two (2) more additional reviews by the District prior to issuance of the final document. All District comments shall be incorporated into the document. The Contractor shall be responsible for preparing and submitting the following number of copies of the program document to the District.
  - First Draft Six (6) bound copies, one (1) unbound copy
  - Second Draft Six (6) bound copies, one (1) unbound copy
  - Third Draft Six (6) bound copies, one (1) unbound copy
  - Final Document Ten (10) bound copies, two (2) digital copies on 3 1/2 diskettes

**6.2 Administration**

- 6.2.1 The administrative sections of the program document shall, at a minimum, address those functions which are the responsibility of the Contractor related to all administrative matters generally described in the Scope of Services and as outlined below.
  
- 6.2.2 Organization charts for administrative management functions include key personnel names, job titles, and phone numbers
  
- 6.2.3 Policies and procedures related to the Contractor's program for communications with the Celebration community relative to general maintenance operations and customer services.
  
- 6.2.4 Policies and procedures related to the coordination and communications with developers, builders and others who are a part of the continuing development and construction of the Celebration Community.
  
- 6.2.5 Personnel policies and procedures related to the Contractor's personnel performing Services on the Celebration site.

**6.3 Operations**

- 6.3.1 The operations section of the program document shall, at a minimum, address those functions which are the responsibility of the Contractor related to all operations/customer service matters generally described in the Scope of Services and as outlined below.
- 6.3.2 Organization charts for operations and customer service related functions include key personnel names, job titles, and phone numbers.
- 6.3.3 Policies and procedures related to emergency situations including 24-hour notification, emergency phone numbers, Contractor mobilization and response time (refer to Section 7.2, Emergency Response Program for further details), and so forth.

#### **6.4 Maintenance**

- 6.4.1 The maintenance section of the program document shall, at a minimum, address those functions which are the responsibility of the Contractor related to all maintenance matters generally described in the Scope of Services and as outlined below
- 6.4.2 Contractor shall provide all safety equipment required by the activities outlined in this Scope. Employees shall be provided safety equipment and proper instruction/certification for their work assignments. All equipment, safety gear, and herbicide spray apparatus shall be maintained in good working order.
- 6.4.3 All gates shall be closed and locked if applicable after accessing pond to perform maintenance services.

The Administration, Operation, and Maintenance Program shall be submitted by the Contractor for review and approval by the District's Program Manager. The Contractor shall modify the program as required by the District's Program Manager.

### **7. Response Time**

The Contractor shall provide services and repairs within the amount of time indicated in the Agreement. The following is general response time information and requirements for the Emergency Response Program to be developed, implemented, and maintained by the Contractor.

#### **7.1 General**

The Contractor shall, on a timely and efficient basis, respond to any and all requests, and perform all repairs, inspections, and observations, etc., stipulated in the Project Manual. The Contractor shall provide supervisory, operating and maintenance personnel as required who shall be available on call 24 hours per day, 7 days per week, to respond to, and correct, any problems with any of the elements, covered by this Agreement.

Response time, unless otherwise directed by the District, required by the Contractor for various maintenance activities, is as follows:

- Fish kills
- Chemical spills
- Water Quality Monitoring Results out of compliance
- Equipment failures Additionally, the ERP shall address the following:
- Responsible parties to be notified
- Personnel, equipment, and emergency repair contractors on call and who will respond to each type of emergency Procedures for notifying the District, District Manager, the Celebration community, and other utility companies affected by the listed emergency. The Contractor shall prepare, maintain, and distribute an ERP manual detailing the procedures and responsibilities for the situations listed above and any other situation deemed appropriate by the District. The ERP Manual shall be included in the operations section of the Administrative / Maintenance / Operations Program (refer to Section 9 for further details).

## **7.2 Emergency Response Program**

The Contractor shall develop, implement and maintain an emergency response program (ERP) for emergency work that must proceed immediately to avoid property damage or result in a public health or safety hazard. The ERP shall address emergency situations including, but not limited to, the following items:

- Fish Kills
- Chemical Spills
- Water Quality Monitoring Results out of compliance
- Equipment Features

Additionally, the ERP shall address the following:

- Responsible parties to be notified
- Personnel, equipment, and emergency repair contractors on call and who will respond to each type of emergency.
- Procedures for notifying the District, District Manager, the Celebration community, and other utility companies affected by the listed emergency.
- The Contractor shall prepare, maintain, and distribute an ERP manual detailing the procedures and responsibilities for the situations listed above and any other situation deemed appropriate by the District.

The ERP Manual shall be included in the operations section of the Administrative / Maintenance / Operations Program (refer to Section 9 for further details).

**END OF SCOPE OF SERVICES**

**4B**

**The Davey Tree Expert Company**  
**Harmony Community Development District**  
**Landscape Maintenance**  
**Monthly Summary**

**September 2015**

**4.1 Turf**

4.1.1 Mowing - Mowing was completed throughout common and park locations on a weekly basis in August/ September as follows:

Week ending 08/29/15  
Week ending 09/05/15  
Week ending 09/12/15  
Week ending 09/19/15

Mowing for the balance of September is scheduled as follows:

Week ending 09/26/15

4.1.2 Edging (same as above, see 4.1.1)

4.1.3 Trimming (same as above, see 4.1.1)

4.1.4 Disease/ Weed Control

- a. Weed application schedules are moving to four-six week rotation with appropriate rate reductions to guard against damaging desirable turf species. Above average temperatures are limiting applications to early morning time frame. Follow-up application as needed.

4.1.5 Fertilization

- a. Completed. Next application in September. Week of 9/28.

4.1.6 Pest Control

- a. Select spot treat, follow-up applications, for chinch activity as needed throughout project: East Five Oaks, Clay Brick, East entrance, West Entrance, Schoolhouse Rd.
- b. Active areas treated on Schoolhouse Rd., East Five Oaks, Catbrier.
- c. Ant treatments on-going.

4.1.7 pH Adjustment

4.1.8 Other

## **4.2 Sports Turf**

### 4.2.1 Mowing

- a. Mowing is being completed with a rotary style mower, mulching deck, at a 1” cutting height, on a weekly basis.
- b. Mowing activity shifted to morning hours as requested.

### 4.2.2 Insecticides

- a. No insect concerns/ activity at this time.

### 4.2.3 Herbicides

- a. Turf weed applications concurrent with St. Augustine application schedule.

### 4.2.4 Fungicide

- a. No disease concerns at this time.

### 4.2.5 Fertilization

- a. Completed, 24-0-12. Next application in October.

### 4.2.6 pH Adjustment

## **4.3 Shrub/Ground Cover Care**

### 4.3.1 Annuals

- a. General maintenance.

### 4.3.2 Pruning

- a. General trimming and pruning throughout all locations of the community.

### 4.3.3 Weeding

- a. Weed control cycling through property covering hardscape and open bedding areas throughout community and 192. On-going basis.
- b. Hand weeding to maintain aesthetics within ornamentals and ground covers being supplemented with selective herbicides.

### 4.3.4 Fertilization

- a. Next application scheduled for October.

### 4.3.5 Pest and Disease Control

- a. No major pest or disease concerns at this time.

### 4.3.6 Mulching

- a. Touch-up as needed.

#### 4.3.7 pH Adjustment

### 4.4 Tree Care

#### 4.4.1 Pruning

- a. Elevation/ Canopy (includes clearance for lighting obstruction):
  - 1. East Five Oaks – completed
  - 2. West Five Oaks – in progress
  - 3. Catbrier – selective low hanging
  - 4. Bark Central - completed
- b. General sucker removal throughout.
- c. Palm trim at Catbrier Dog Park
- d. Tree elevations at Lakeshore Fountain

#### 4.4.2 Tree Basins

#### 4.4.3 Fertilizer

- a. Next scheduled application - October.

#### 4.4.4 Pest Control

- a. Harmony Square – two oaks in sudden and rapid decline. Tissue sampling sent to the University of Florida for diagnosis. Early diagnosis is a canker. Results are expected within two weeks of submittal, 4/11/14 (Fed-Ex) for discussion at Board meeting. Dr. A.D. Ali, Regional Advisor site visit and review on 4/16/14 → re-scheduled to 4/28/14.
- b. Update (May): A third tree in the square has exhibited same signs of decline. Tissue sampling was conducted on 05/13 and submitted to a second source for diagnosis, Dr. Aaron Palmateer, Univ. of Florida homestead Diagnostic Center
  - a. 4/11/14 Samples submitted to Dr. Jason Smith, Univ. of Florida School of Forestry. Dr. Smith leading research into Sudden Wilt disease among Laurel Oaks in the State of Florida.
  - b. 4/28/14 Site visit by Davey Tech Advisor, Dr. A.D. Ali; no physical signs of borers...rule out wilt disease.
  - c. 5/01/14 Phone conversation with Dr. Jason Smith. Evidence of canker on tissue samples submitted. Leaning towards condition known as armillaria. Test results expected in 1-2 weeks. Dr. Ali does not concur with armillaria condition.
  - d. 5/13/14 Removal to grade of two original trees. Third tree exhibiting similar conditions. New tissue samples submitted to Dr. Aaron Palmateer. Seeking additional assistance through Osceola and Orange County Extension (Celeste White) offices, Dr. Aaron Palmateer, and Stephanie Bledsoe, DPM PHC Consultants, Inc.

- c. Update (June):
  - a. 5/27/14 – received news from Stephanie Bledsoe that a culture had developed on one of the samples from the third tree. This information was passed along at the May Board meeting. Identification of the pathogen is pending development of the culture in the sporification stage which will allow her to conduct further testing.
  - b. 6/9/14 – received e-mail from Adam Black, Manager of the Forest Health Laboratory at the School of Forest Resources and Conservation, University of Florida indicating their determination is a result of *Diplodia corticola* (Oak bot canker) and is the first known case discovered to affect Laurel Oaks in Florida. A copy of the report is provided below.
  - c. 6/10/14 – A trunk sample from the third tree is being submitted to the University of Florida for testing as well.
  - d. 6/10/14 – A treatment regimen is being developed with input from multiple sources within Davey as well as outside consultants for a preventative program and best methods and products to use given what little is known at this date. Recommendations are pending.
- d. Update (July)
  - a. 7/22/14 – Results from 6/10 submission of trunk sample still pending.
  - b. 7/22/14 – Treatment regimen suggestions: Twice per year application of Agri-Fos combined with Penra Bark. This is not a curative regimen and no guarantee to prevent canker type pathogens. This is a regimen to assist the tree in boosting its immune system and strengthening the ability to withstand environmental stresses. Application is a basal drench from the base of the tree up the trunk 3-4’.
- e. Update (August)
  - a. Results from additional testing still pending.
  - b. No additional occurrences noted
- f. Crape Myrtles
  - a. Basal drench w/ fungicides for leaf spotting resulting from seasonal rains.

#### 4.4.5 Mulch

- a. Note section 4.4.2

#### 4.4.6 pH Adjustment

### **4.5 Irrigation**

#### 4.5.1 General Requirements

#### 4.5.2 Monitoring

- a. Turf monitoring and assist with valve operation as needs require
- b. Notification of breaks, damage, concerns to Project Manager and Staff

4.5.3 Valve/ Valve Boxes

#### **4.6 Litter Removal**

4.6.1 Landscaped Area

a. Mowing, detail , weed crew and Supervisor responsibility on a daily basis.

4.6.2 Sidewalks

a. Mowing, detail, weed crew, and Supervisor responsibility on a daily basis.

4.6.3 Trash Receptacles

a. Cleaning and pest control scheduled bi-weekly.

4.6.4 Streets

a. Mowing, detail, weed crew, and Supervisor responsibility on a daily basis

#### **4.7 District/ District Manager Awareness**

#### **5.0 Unscheduled Maintenance and Repairs**

5.1.1 General

a. None noted at this time.

5.2.1 Damaged Facilities

5.2.2 Damaged Irrigation System Repairs

a. Reference section 4.5.1 above

5.3.1 Emergency Repairs

5.4.1 Unscheduled Maintenance

#### **Proposals/ Enhancement Work**

1. PO# (pending) – Buck Lane plant installation: Gold Mound.
2. Blazing Star proposal revisions submitted.

## **Sixth Order of Business**

**6C.i.**

## August /September 2015

### Facility / Park Maintenance Activities

- Routine cleaning activities – Including restrooms, trash and doggie potty removal.
- Inspected facilities for cleanliness and/or damage after each scheduled event.
- Cleaning of pocket parks and Ashley Park pool concrete has completed.
- Damaged table from town square due to skateboard abuse
- Added Gold mounds towards Lakeshore park across from Buck lane
- Ongoing refurbishment park benches.
- Completed refurbishment at the first 15 ft of the entry of dock ramp. New carrier beams have been placed under ramp.
- Replaced wood on 3 pergolas in the green neighborhood play area park.
- Quote for Cleaning Play area roof fabric at Lakeshore park pending.
- Quote for repairs on Pocket parks and Town Square pillars pending
- There has been another repair needed at the Splash pad. I am in touch with TOHO on possible polluted water coming in the reservoir. Pending.
- Sidewalk grinding has been restarted.

### Irrigation Maintenance

- Continue to replace broken and clogged irrigation heads and routine maintenance activities.
- All Clocks inspected & adjusted as needed
- Fixed 6 mainline breaks this last 14 days. I asked TOHO if they added pressure to system. Answer pending.
- Adjusted Irrigation on newly replaced plant material.
- Continued regular maintenance.
- Construction from OUC on 192 caused many breaks on irrigation. We are in close contact with the contractor supervisor.
- Low water pressure on Button Busch pocket park has been resolved.

### **Pools Operations**

- Pools checked, chemically balanced and cleaned daily.
- New pool times 7:30 AM – 7:00 PM
- Damage at the Swim Club pool pump/storage area because of main irrigation line break on Golf construction site. Contractor restored all damage and reimbursed CDD for 3 new pumps, Mulch and Pressure cleaning deck of pool.
- Replaced new filter grid and beauty rings around railings Swim Club.

### **Boat Maintenance**

- All propellers weekly checked and cleaned
- Lightning damage to both pontoons. Estimate damage of \$1500. Installed new chargers, circuit boards on E drives. Replaced battery. At this time still pending. Pontoons are out of service until further notice.
- Door king card access System also has lightning damage. Estimate damage \$2250. Still pending.

### **Buck Lake Activities**

- Boat Orientation held at the Pavilion, 6 attended.

### **Access Cards**

- Approximately 20 ID cards have been made this month.

End of Report.

Facebook report 08/14/2015 09/14/2015

08/16 : Resident asked how the renewal of pool pass works. T=replied with harmonycdd.org

08/27 : Resident had a concern on safety with Davey traffic. Forwarded concern to Davey Supervisor.

08/29 : Resident wanted to make a reservation for pool on a short term. Accommodated resident. Resident came with the idea to have a reservation system like the boats but then for the pools and pavilion. Followed up with Mark Cantenese. He stated there is a possibility to create a package.

09/02 : Resident had a concern on Wasps Or Hornets in the tree in front of the house. CDD staff investigated and gave feedback to resident. The wasps lay eggs in the tree. There was no nest located.

09/06 : Resident had concern on closure Swim club pool. Concern addressed and resolved.

09/09 : Resident reported Mainline break in Dog park at wood statue. Break repaired.

Most concerns are shared on the open Facebook forums. Since all board members are a member, other concerns are not mentioned.

**6C.ii.**

Date	Resident	Time	M W Th	F S	Total Pass	20' Pont	16' Pont	18' Bass			Canoe	Kayak	Comments
8/29/2015	jeff bassett	7:30 - 10:30 AM			2			X					
8/29/2015	Milba Lagares	10:00 - 1:00 PM			8	X							
8/29/2015	Milba Lagares	10:00 - 1:00 PM			8	X							
8/30/2015	Sean DeCoster	8:30 - 11:00 AM		X	3			X					
8/30/2015	Miguel V Cruz	11:00 - 2:00 PM		X	6	X							
8/30/2015	Enrique Ramos	11:00 - 2:00 PM		X	3		X						
9/2/2015	Donald Rice	7:30 - 10:30 AM			2		X						
9/4/2015	Kimberly Rodriguez	1:00 - 4:00 PM			3		X						
9/5/2015	Miguel V Cruz	9:00 - 12:00 PM			4		X						
9/5/2015	Milba Lagares	11:30 - 1:30 PM			8	X							
9/6/2015	Donald Rice	7:30 - 10:30 AM		X	2		X						
9/6/2015	Miguel V Cruz	10:00 - 1:00 PM		X	6	X							
9/6/2015	Chris Todd	2:00 - 5:00 PM		X	8	X							
9/7/2015	Stanley Seago	8:30 - 10:30 AM	X		2		X						
9/7/2015	Adam Godfrey	11:00 - 2:00 PM	X		4	X							
9/7/2015	Hector Rivera	11:30 - 1:30 PM	X		1							X	
9/7/2015	Hector Rivera	11:30 - 1:30 PM	X		1							X	
9/7/2015	Hector Rivera	11:30 - 1:30 PM	X		1							X	
9/7/2015	Hector Rivera	11:30 - 1:30 PM	X		1							X	
9/9/2015	Donald Garwood	7:30 - 10:30 AM			2		X						
9/9/2015	Kimberly Rodriguez	3:00 - 3:30 PM			2		X						
9/11/2015	Robin Lopez	10:30 - 1:30 PM			2						X		
9/12/2015	Edward Kuykendall	8:00 - 11:00 AM			1							X	
9/12/2015	Edward Kuykendall	8:00 - 11:00 AM			1							X	
9/12/2015	Beth Hock	10:00 - 12:30 PM			4		X						
9/12/2015	Robin Lopez	11:00 - 1:00 PM			2						X		
9/12/2015	Hector Rivera	12:30 - 3:30 PM			4		X						
9/12/2015	Hector Rivera	12:30 - 3:30 PM			2							X	
9/12/2015	Hector Rivera	12:30 - 3:30 PM			2						X		
9/12/2015	jeff bassett	1:00 - 3:30 PM			1								X
9/12/2015	jeff bassett	1:00 - 3:30 PM			1								X
9/12/2015	jeff bassett	1:00 - 3:30 PM			1								X
9/12/2015	jeff bassett	1:00 - 3:30 PM			1								X
9/12/2015	jeff bassett	1:00 - 3:30 PM			1								X
			11	23	223	17	20	6	0	0	5	29	
<b>Total Passengers: 223</b>													
<b>Total Trips: 77</b>													

**HARMONY CDD****Gerhard van der Snel**

Date	Resident	Time	M W Th	F S	Total Pass	20' Pont	16' Pont	18' Bass			Canoe	Kayak	Comments
8/14/2015	Thomas LeValley	8:30 - 11:30 AM			7	X							
8/14/2015	Thomas LeValley	8:30 - 11:30 AM			8	X							
8/15/2015	millie murray	7:30 - 10:30 AM			4		X						
8/15/2015	Milba Lagares	8:30 - 10:30 AM			8	X							
8/15/2015	Cynthia and Tim Wilson	10:30 - 12:30 PM			3			X					
8/16/2015	Thomas LeValley	7:30 - 10:30 AM		X	2		X						
8/16/2015	Thomas LeValley	8:00 - 11:00 AM		X	7	X							
8/16/2015	Gary Crossley	10:00 - 2:00 PM		X	2						X		
8/16/2015	Gary Crossley	10:00 - 2:00 PM		X	2						X		
8/16/2015	Lisa Towe	12:00 - 3:00 PM		X	8	X							
8/17/2015	Madeline Visciano	7:30 - 10:30 AM	X		5	X							
8/17/2015	cindy kilgallon	7:30 - 10:30 AM	X		3		X						
8/19/2015	Mario and Melanie Cabral	7:30 - 10:30 AM			4		X						
8/19/2015	cindy kilgallon	7:30 - 10:30 AM			3	X							
8/19/2015	D Rachel Garwood	7:30 - 10:30 AM			2			X					
8/19/2015	Madeline Visciano	8:00 - 11:00 AM			4		X						
8/22/2015	jeff bassett	10:00 - 2:00 PM			1						X		
8/22/2015	Mary Hupe	10:00 - 1:00 PM			8	X							
8/22/2015	jeff bassett	10:00 - 2:00 PM			1						X		
8/22/2015	jeff bassett	10:00 - 2:00 PM			1						X		
8/22/2015	jeff bassett	10:00 - 2:00 PM			1						X		
8/23/2015	Donald Rice	7:30 - 10:30 AM		X	2		X						
8/23/2015	Lisa Towe	12:00 - 3:00 PM		X	4		X						
8/23/2015	jeff bassett	1:00 - 4:00 PM		X	5	X							
8/24/2015	Richard Young	7:30 - 10:30 AM	X		2		X						
8/26/2015	Robert Wood	7:30 - 10:30 AM			2			X					
8/26/2015	Donald Rice	7:30 - 10:30 AM			3		X						
8/27/2015	Ieland Austin	8:00 - 11:00 AM			3	X							
8/28/2015	Kerul Kassel	7:30 - 9:30 AM			1						X		
8/28/2015	Kerul Kassel	7:30 - 9:30 AM			1						X		
8/28/2015	millie murray	7:30 - 10:00 AM			3		X						
			11	23	223	17	20	6	0	0	5	29	
<b>Total Passengers: 223</b>													
<b>Total Trips: 77</b>													

Date	Resident	Time	M W Th	F S	Total Pass	20' Pont	16' Pont	18' Bass			Canoe	Kayak	Comments
9/12/2015	jeff bassett	1:00 - 3:30 PM			1							X	
9/13/2015	Donald Rice	7:30 - 10:30 AM		X	2			X					
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	jeff bassett	1:30 - 3:30 PM		X	1							X	
9/13/2015	Karen Miller	4:00 - 5:00 PM		X	1							X	
9/13/2015	Karen Miller	4:00 - 5:00 PM		X	1							X	
9/14/2015	Karen Miller	10:00 - 12:00 PM	X		1							X	
			11	23	223	17	20	6	0	0	5	29	
<b>Total Passengers: 223</b>													
<b>Total Trips: 77</b>													

## **Seventh Order of Business**

**7A.**



## Proposal

**Date:** September 14, 2015

**Property:** Harmony Community Development District Harmony, Florida

**Project:** Blazing Star Park Improvements (revised)

**Scope of Work:** Proposal provides for the installation of material(s) as specified below providing landscape improvements as discussed with Kerul Kassel and John Rukkila, Project Manager and based on latest revision dated 9/11/15. Scope removes portions of trodden and worn sod creating bedding space with materials indicated. Prep includes two (2) non-selective herbicide applications to eliminate existing turf and weed populations within planting zones. All work includes clean-up removal, and disposal of debris generated during the course of work.

**Specifications:**

5	Crape Myrtle, Standard, 30 gallon	\$ 975.00
187	Firecracker, 3 gallon; 36" oc	1,748.45
920	Mimosa, 4" pot; 12" oc	1,968.80
1	Prep – herbicide	151.00
1	Clean-up, removal, disposal	500.00

Total \$ 5,343.25

**Accepted by:**

	<b>Owner/ Authorized Representative</b>
	<b>Date</b>
	<b>Purchase Order #</b>

**Commercial Grounds Management**  
A division of the Davey Tree Expert Company

**7B.**

**3' Sidewalk along Gas Easement at Green Neighborhood**  
**Opinion of Probable Costs. Prepared by Steve Boyd Updated 9/14/2015**

**OPTION 1**

Description	Quantity	Units	Unit Costs	Total
Permitting	1	NA		\$5,000
Site Prep	5100	sq.ft.	\$ 0.75	\$3,825
Remove Existing Curb at D	4	ea	\$ 500.00	\$2,000
3 ft. Wide Sidewalk	1510	ft	\$ 8.00	\$12,080
Conc. Pad for Bench	3	ea	\$ 200.00	\$600
Oak Trees	11	ea	\$ 550.00	\$6,050
Crepe Myrtle Trees	32	ea	\$ 150.00	\$4,800
Irrigation	1	ls	\$2,500.00	\$2,500
<b>Total Construction Budget</b>				<b>\$36,855</b>

NOTE : VALUES SHADED IN GREEN NEED TO BE CONFIRMED BY A LANDSCAPE CONTRACTOR, DESIGNER , OR ARCHITECT

**County Fees**

Construction Plan Review Fee*	\$ 600.00
Cosntruction Inspection fee (2.5% of Costs)	\$ 921.38 (Needs to be updated once Trees are included)

*\*Based on the sidewalk being submitted as a Revision to the Neighborhood F Construction Plans*

**3' Sidewalk along Gas Easement at Green Neighborhood**  
**Opinion of Probable Costs. Prepared by Steve Boyd Updated 9/14/2015**

**OPTION 2**

Description	Quantity	Units	Unit Costs	Total
Permitting	1	NA		\$5,000
Site Prep	5100	sq.ft.	\$ 0.75	\$3,825
Remove Existing Curb at D	4	ea	\$ 500.00	\$2,000
3 ft. Wide Sidewalk	1700	ft	\$ 8.00	\$13,600

Conc. Pad for Bench	3 ea	\$ 200.00	\$600
Install New ADA Ramps	2 ea	\$ 1,500.00	\$3,000
New Cross-Walk Striping	1 ea	\$ 500.00	\$500
Oak Trees	11 ea	\$ 550.00	\$6,050
Crepe Myrtle Trees	32 ea	\$ 150.00	\$4,800
Irrigation	1 ls	\$ 2,500.00	\$2,500
<b>Total Construction Budget</b>			<b>\$41,875</b>
<b>NOTE : VALUES SHADED IN GREEN NEED TO BE CONFIRMED BY A LANDSCAPE CONTRACTOR, DESIGNER , OR ARCHITECT</b>			
<b>County Fees</b>			
Construction Plan Review Fee*		\$ 600.00	
Cosntruction Inspection fee (2.5% of Costs)		\$ 1,046.88	(Needs to be updated once Trees are included)
<b><i>*Based on the sidewalk being submitted as a Revision to the Neighborhood F Construction Plans</i></b>			

Plotted: September 14, 2015, 4:29:41 PM  
 Z:\PROJECTS\1001.013 Harmony Neighborhood F - 2013\Plans\Civil\Exhibits\Harmony CDD Sidewalk\1001.008-Harmony CDD Sidewalk OPTION 1.dwg



BENCHMARK #2  
 NAIL & DISC 70x8  
 ELEV. 79.82

SCHOOL HOUSE ROAD

PD 13-00003  
 PS 14-00014  
 SDP 14-00729

SHEET NO.  
**A**

Down By: R.A.P.  
 Designed By: R.A.P.  
 Checked By: S.N.B.

Date: 9/14/2015  
 Scale: AS SHOWN  
 Project No.: 1001.013

**HARMONY CDD SIDEWALK**  
 OSCEOLA COUNTY, FLORIDA  
 PREPARED FOR: HARMONY DEVELOPMENT COMPANY

**SITE PLAN - OPTION 1**

Rev.	Date	Description	Chk By

Civil Engineer  
**STEVEN N. BOYD, P.E.**  
 License No. 43225

**BOYD CIVIL**  
 ENGINEERING

6824 Hanging Moss Road  
 Orlando, Florida 32807  
 Office: (407)494-2693  
 Certificate of Auth. 29791



## **Eighth Order of Business**

**8A.**

## MEMORANDUM



**TO: Board of Supervisors**  
**FROM: Tiziana Cessna, District Accountant**  
**CC: Gary Moyer, District Manager / Stephen Bloom, Accounting Manager**  
**DATE: September 24, 2015**  
**SUBJECT: August Financial Report**

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Please find attached the August 2015 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year to date budget and for expenditures to be at or below the year to date budget. To assist with your review, an overview of each of the District's funds was provided below. Should you have any questions or require additional information, please contact me at Tiziana.Cessna@STServices.com.

### General Fund

- Total Revenue through August was approximately 101% of the YTD budget and 96% of the annual budget, this includes:
  - ▶ Non Ad Valorem Assessments collections are at 100%.
  - ▶ Non Ad Valorem Assessments CDD collected are collected in monthly installments. As of August, the collection were at 92% of the annual budget.
  
- Total Expenditures through August were at 136% of the YTD budget and 117% of the annual budget. Unfavorable variance is mostly due to the streetlights, which were installed in February.
  - ▶ ProfServ-Field Management - The District contracted an HR Company to lease employees for maintaining the District. Favorable variance due to less manpower needed.
  - ▶ Miscellaneous Services - Additional tree and plant installation than previously budgeted caused the unfavorable variance.
  - ▶ Electricity - Streetlighting - Decrease is due to an energy and maintenance charge reduction from OUC.
  - ▶ Utility-Water & Sewer - Since November the water and sewer charges are lower compared to last year at the same time.
  - ▶ Cap Outlay-Streetlights - The expense for the buy-down of the 36 streetlights for the neighborhood H-1 were installed as of February. On August 28, the District made another buy-down of \$517K. A budget amendment will be necessary at the end of the fiscal year to formally acknowledge the change.
  - ▶ Miscellaneous Services represents monthly charges for the new holding tank.

**Page 2****Re: August Financial Report****Debt Service Series Funds**

- Total Revenue through August were at a favorable 108% of the annual budget, due to prepayments from residents of their debt portion.
  - ▶ Non Ad Valorem Assessments collections are at 100%.
  - ▶ Non Ad Valorem Assessments CDD collected - 100% collected.
  - ▶ Due to the refinance of the Series 2001, the November 1st interest payment was not required.

**Other Notes.**

- The District purchased a 4 Wheeler vehicle.
- Blended methodology with the Series 2004 and Series 2014 resulted in a transfer of \$56,011.
- Due to the refinancing of the Series 2001 Bonds with Series 2014 Bonds, the deferred revenue was used to pay off the Series 2001 Bonds. On April 28, the Series 2004 Bonds was refinanced with the Series 2015 Bonds.

**HARMONY**  
**Community Development District**

*Financial Report*

*August 31, 2015*

**Prepared by**



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**Harmony  
Community Development District**

**Financial Statements**

**(Unaudited)**

**August 31, 2015**

**Balance Sheet**  
August 31, 2015

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>2014 DEBT SERVICE FUND</u>	<u>2015 DEBT SERVICE FUND</u>	<u>2015 CAPITAL PROJECTS FUND</u>	<u>TOTAL</u>
<b>ASSETS</b>					
Cash - Checking Account	\$ 296,412	\$ -	\$ -	\$ -	\$ 296,412
Acct Receivable-Returned Items	20	-	-	-	20
Assessments Receivable	77,715	-	-	-	77,715
Interest/Dividend Receivables	162	-	-	-	162
Due From Other Funds	1,442	-	-	-	1,442
Investments:					
Certificates of Deposit - 12 Months	100,400	-	-	-	100,400
Money Market Account	116,102	-	-	-	116,102
Construction Fund	-	-	-	200,026	200,026
Prepayment Account	-	68,012	-	-	68,012
Reserve Fund	-	607,313	340,000	-	947,313
Revenue Fund	-	449,318	16,759	-	466,077
<b>TOTAL ASSETS</b>	<b>\$ 592,253</b>	<b>\$ 1,124,643</b>	<b>\$ 356,759</b>	<b>\$ 200,026</b>	<b>\$ 2,273,681</b>
<b>LIABILITIES</b>					
Accounts Payable	\$ 52,225	\$ -	\$ -	\$ -	\$ 52,225
Accrued Expenses	44,045	-	-	-	44,045
Accrued Wages Payable	800	-	-	-	800
Accrued Taxes Payable	61	-	-	-	61
Due To Other Funds	-	1,442	-	-	1,442
<b>TOTAL LIABILITIES</b>	<b>97,131</b>	<b>1,442</b>	<b>-</b>	<b>-</b>	<b>98,573</b>
<b>FUND BALANCES</b>					
<b>Restricted for:</b>					
Debt Service	-	1,123,201	356,759	-	1,479,960
Capital Projects	-	-	-	200,026	200,026
<b>Assigned to:</b>					
Operating Reserves	180,934	-	-	-	180,934
Reserves-Renewal & Replacement	99,188	-	-	-	99,188
Reserves - Self Insurance	50,000	-	-	-	50,000
Reserves - Sidewalks	60,000	-	-	-	60,000
Reserves - Streetlights	105,000	-	-	-	105,000
<b>Unassigned:</b>					
	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>\$ 495,122</b>	<b>\$ 1,123,201</b>	<b>\$ 356,759</b>	<b>\$ 200,026</b>	<b>\$ 2,175,108</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 592,253</b>	<b>\$ 1,124,643</b>	<b>\$ 356,759</b>	<b>\$ 200,026</b>	<b>\$ 2,273,681</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

<u>ACCOUNT DESCRIPTION</u>	<u>AMENDED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<b><u>REVENUES</u></b>				
Interest - Investments	\$ 2,500	\$ 2,288	\$ 2,322	\$ 34
Soccer Fees	-	-	750	750
Interest - Tax Collector	-	-	50	50
Special Assmnts- Tax Collector	811,192	811,192	811,191	(1)
Special Assmnts- CDD Collected	975,837	894,518	894,513	(5)
Special Assmnts- Discounts	(32,448)	(32,448)	(21,930)	10,518
Sale of Surplus Equipment	-	-	50	50
Other Miscellaneous Revenues	-	-	235	235
Access Cards	-	-	1,945	1,945
<b>TOTAL REVENUES</b>	<b>1,757,081</b>	<b>1,675,550</b>	<b>1,689,126</b>	<b>13,576</b>

**EXPENDITURES**

**Administration**

P/R-Board of Supervisors	11,200	10,400	11,000	(600)
FICA Taxes	857	794	842	(48)
ProfServ-Arbitrage Rebate	1,200	1,200	1,800	(600)
ProfServ-Dissemination Agent	500	500	1,500	(1,000)
ProfServ-Engineering	5,000	4,587	4,420	167
ProfServ-Legal Services	30,000	27,500	39,645	(12,145)
ProfServ-Mgmt Consulting Serv	55,984	51,315	51,319	(4)
ProfServ-Property Appraiser	779	779	418	361
ProfServ-Special Assessment	11,822	11,822	9,856	1,966
ProfServ-Trustee Fees	11,462	11,462	9,727	1,735
Auditing Services	4,700	4,700	4,700	-
Postage and Freight	750	688	596	92
Rental - Meeting Room	-	-	500	(500)
Insurance - General Liability	27,534	27,534	25,512	2,022
Printing and Binding	2,500	2,288	2,595	(307)
Legal Advertising	500	459	1,015	(556)
Misc-Assessmnt Collection Cost	16,224	16,224	15,791	433
Misc-Contingency	500	459	50	409
Office Supplies	500	459	44	415
Annual District Filing Fee	175	175	175	-
<b>Total Administration</b>	<b>182,187</b>	<b>173,345</b>	<b>181,505</b>	<b>(8,160)</b>

**Field**

ProfServ-Field Management	210,000	192,500	154,600	37,900
<b>Total Field</b>	<b>210,000</b>	<b>192,500</b>	<b>154,600</b>	<b>37,900</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

<u>ACCOUNT DESCRIPTION</u>	<u>AMENDED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<b><u>Landscape Services</u></b>				
R&M-Grounds	21,961	20,130	20,132	(2)
R&M-Irrigation	20,000	18,337	6,936	11,401
R&M-Tree Trimming Services	20,000	18,337	-	18,337
R&M-Trees and Trimming	20,286	18,596	20,286	(1,690)
R&M-Turf Care	259,866	238,211	238,211	-
R&M-Shrub Care	119,351	109,406	109,405	1
Miscellaneous Services	15,000	13,750	35,332	(21,582)
<b>Total Landscape Services</b>	<b>476,464</b>	<b>436,767</b>	<b>430,302</b>	<b>6,465</b>
<b><u>Utilities</u></b>				
Electricity - General	32,000	29,337	27,864	1,473
Electricity - Streetlighting	90,206	82,689	65,932	16,757
Utility - Water & Sewer	105,000	96,250	81,710	14,540
Lease - Street Light	296,909	272,166	272,166	-
Misc-Contingency	31,218	28,616	-	28,616
Cap Outlay - Streetlights	108,697	-	679,030	(679,030)
<b>Total Utilities</b>	<b>664,030</b>	<b>509,058</b>	<b>1,126,702</b>	<b>(617,644)</b>
<b><u>Operation &amp; Maintenance</u></b>				
Contracts-Lake and Wetland	20,000	18,337	11,772	6,565
Communication - Telephone	5,000	4,587	3,524	1,063
Utility - Refuse Removal	2,700	2,475	2,611	(136)
R&M-Pools	30,000	27,500	23,851	3,649
R&M-Roads & Alleyways	65,000	65,000	61,077	3,923
R&M-Sidewalks	5,000	4,587	3,924	663
R&M-Equipment Boats	7,500	6,875	4,532	2,343
R&M-Equipment Vehicles	7,500	6,875	3,664	3,211
R&M-Parks & Facilities	37,000	33,913	24,895	9,018
R&M-Hardscape Cleaning	5,000	5,000	1,250	3,750
R&M-Irrigation Valve	-	-	226	(226)
Miscellaneous Services	-	-	1,475	(1,475)
Misc-Property Taxes	-	-	329	(329)
Misc-Access Cards&Equipment	5,000	4,587	1,253	3,334
Misc-Contingency	8,000	7,337	6,270	1,067
Misc-Security Enhancements	2,500	2,292	2,016	276
Cap Outlay - Other	15,000	-	-	-
Cap Outlay - Vehicles	9,200	9,200	5,147	4,053
<b>Total Operation &amp; Maintenance</b>	<b>224,400</b>	<b>198,565</b>	<b>157,816</b>	<b>40,749</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

ACCOUNT DESCRIPTION	AMENDED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>TOTAL EXPENDITURES</b>	<b>1,757,081</b>	<b>1,510,235</b>	<b>2,050,925</b>	<b>(540,690)</b>
Excess (deficiency) of revenues				
Over (under) expenditures	-	165,315	(361,799)	(527,114)
Net change in fund balance	\$ -	\$ 165,315	\$ (361,799)	\$ (527,114)
<b>FUND BALANCE, BEGINNING (OCT 1, 2014)</b>	<b>856,921</b>	<b>856,921</b>	<b>856,921</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 856,921</b>	<b>\$ 1,022,236</b>	<b>\$ 495,122</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
<b>REVENUES</b>				
Interest - Investments	\$ 100	\$ 92	\$ 69	\$ (23)
Special Assmnts- Tax Collector	1,080,894	1,080,894	1,065,433	(15,461)
Special Assmnts- Prepayment	-	-	102,018	102,018
Special Assmnts- CDD Collected	255,886	255,886	255,886	-
Special Assmnts- Discounts	(43,236)	(43,236)	(28,827)	14,409
<b>TOTAL REVENUES</b>	<b>1,293,644</b>	<b>1,293,636</b>	<b>1,394,579</b>	<b>100,943</b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
Misc-Assessmnt Collection Cost	21,618	21,618	20,726	892
<b>Total Administration</b>	<b>21,618</b>	<b>21,618</b>	<b>20,726</b>	<b>892</b>
<b>Debt Service</b>				
Principal Debt Retirement	260,000	260,000	260,000	-
Principal Prepayments	-	-	185,000	(185,000)
Interest Expense	597,819	597,819	597,819	-
<b>Total Debt Service</b>	<b>857,819</b>	<b>857,819</b>	<b>1,042,819</b>	<b>(185,000)</b>
<b>TOTAL EXPENDITURES</b>	<b>879,437</b>	<b>879,437</b>	<b>1,063,545</b>	<b>(184,108)</b>
Excess (deficiency) of revenues Over (under) expenditures	414,207	414,199	331,034	(83,165)
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating Transfers-Out	(61,095)	(61,095)	(56,011)	5,084
Contribution to (Use of) Fund Balance	353,112	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>292,017</b>	<b>(61,095)</b>	<b>(56,011)</b>	<b>5,084</b>
Net change in fund balance	\$ 353,112	\$ 353,104	\$ 275,023	\$ (78,081)
<b>FUND BALANCE, BEGINNING (OCT 1, 2014)</b>	<b>848,178</b>	<b>848,178</b>	<b>848,178</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,201,290</b>	<b>\$ 1,201,282</b>	<b>\$ 1,123,201</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ -	\$ -	\$ 47	\$ 47
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>47</b>	<b>47</b>
<b>EXPENDITURES</b>				
<b>Non-Operating</b>				
Underwriter	-	-	338,250	(338,250)
<b>Total Non-Operating</b>	<b>-</b>	<b>-</b>	<b>338,250</b>	<b>(338,250)</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>338,250</b>	<b>(338,250)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	(338,203)	(338,203)
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund Transfer - In	-	-	16,712	16,712
Bond Premium	-	-	366,008	366,008
Proceeds of Refunding Bonds	-	-	13,184,870	13,184,870
Pymt to Escrow Acct-Refunding	-	-	(12,872,628)	(12,872,628)
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>694,962</b>	<b>694,962</b>
Net change in fund balance	\$ -	\$ -	\$ 356,759	\$ 356,759
<b>FUND BALANCE, BEGINNING (OCT 1, 2014)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 356,759</b>	<b>\$ 356,759</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending August 31, 2015

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ -	\$ -	\$ 30	\$ 30
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>30</b>
<b>EXPENDITURES</b>				
<b>Total Construction In Progress</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Debt Service</b>				
Cost of Issuance	-	-	143,229	(143,229)
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>143,229</b>	<b>(143,229)</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>143,229</b>	<b>(143,229)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	(143,199)	(143,199)
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds of Refunding Bonds	-	-	345,130	345,130
Operating Transfers-Out	-	-	(1,905)	(1,905)
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>343,225</b>	<b>343,225</b>
Net change in fund balance	\$ -	\$ -	\$ 200,026	\$ 200,026
<b>FUND BALANCE, BEGINNING (OCT 1, 2014)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,026</b>	

**Harmony  
Community Development District**

Supporting Schedules

August 31, 2015

**Non-Ad Valorem Special Assessments  
Osceola County Tax Collector - Monthly Collection Report  
For the Fiscal Year Ending September 30, 2015**

Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost	Gross Amount Received	Allocation by Fund		
					General Fund	Series 2004 Debt Service Fund	Series 2014 Debt Service Fund
<b>ASSESSMENTS LEVIED FY 2015 (1)</b>				\$ 1,943,191	\$ 811,191	\$ 66,567	\$ 1,065,434
Allocation %				100%	43.21%	<b>(2)</b>	56.79%
11/07/14	\$ 2,217	\$ 125	\$ 45	\$ 2,388	\$ 1,032	\$ -	\$ 1,356
11/21/14	86,220	3,666	1,760	91,645	39,596	-	52,049
12/08/14	867,561	36,886	17,705	922,152	398,426	-	523,726
12/23/14	232,805	9,005	4,751	246,562	106,530	-	140,032
01/09/15	96,296	3,039	1,965	101,300	43,768	-	57,532
02/09/15	29,103	657	594	30,354	13,115	-	17,239
03/06/15	19,609	241	400	20,250	8,749	-	11,501
04/07/15	351,396	43	7,171	358,611	154,942	-	203,669
04/07/15	66,416	-	1,355	67,771	1,205	66,567	-
05/08/15	43,012	(1,123)	878	42,767	18,478	-	24,289
06/08/15	22,056	(656)	450	21,851	9,441	-	12,410
06/18/15	37,894	(1,126)	773	37,541	15,910	-	21,631
<b>TOTAL</b>	<b>\$ 1,854,585</b>	<b>\$ 50,757</b>	<b>\$ 37,849</b>	<b>\$ 1,943,191</b>	<b>\$ 811,191</b>	<b>\$ 66,567</b>	<b>\$ 1,065,434</b>

Collected % 100%                      100%                      100%

Note (1) - Difference with budget is due to prepayments of Series 2014 debt service.

Note (2) - Series 2004 was refunded with Series 2015 on 4/28/15.

**Non-Ad Valorem Special Assessments - District Collected**  
**Monthly Collection Report**  
**For the Fiscal Year Ending September 30, 2015**

Date Received	Net Amount Received	Allocation by Fund		
		General Fund	Series 2004 Debt Service Fund	Series 2014 Debt Service Fund
<b>ASSESSMENTS LEVIED FY 2015</b>	\$ 2,331,143	\$ 975,837	\$ 1,099,420	\$ 255,886
Allocation %	100%	42%	47%	11%
10/14/14	\$ 542,122	\$ 81,320	\$ 466,368	\$ 75,754
11/25/14	81,320	81,320	-	-
12/31/15	81,320	81,320	-	-
01/31/15	81,320	81,320	-	-
02/28/15	81,320	81,320	-	-
03/31/15	81,320	81,320	-	-
04/21/15	813,184	-	689,062	124,121
4/21/15 (1)	-	-	(56,011)	56,011
04/29/15	81,320	81,320	-	-
05/31/15	81,320	81,320	-	-
06/30/15	81,320	81,320	-	-
07/31/15	81,320	81,320	-	-
08/10/15	3,601	3,601	-	-
08/31/15	75,315	75,315	-	-
08/31/15	2,401	2,401	-	-
<b>TOTAL</b>	\$ 2,168,502	\$ 894,515	\$ 1,099,420	\$ 255,886
<b>% COLLECTED</b>	93%	92%	100%	100%
<b>TOTAL OUTSTANDING</b>	\$ 162,641	\$ 81,322	\$ -	\$ -

Note (1) - Due to a blended methololgy a transfer In/Out was made between Series 2004 and Series 2014.

**Cash and Investment Report**  
*August 31, 2015*

**General Fund**

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account- Operating	CenterState Bank	Interest Bearing Account	n/a	0.05%	\$289,589
Checking Account	CenterState Bank	Business Checking Account	n/a	0.05%	\$6,822
				<b>Subtotal</b>	<b>\$296,412</b>
Certificate of Deposit	BankUnited	12 month CD	2/3/2016	0.40%	\$100,400
Money Market Account	CenterState Bank	Money Market Account	n/a	0.10%	\$8,991
Money Market Account	Stonegate Bank	Money Market Account	n/a	0.40%	\$54,127
Money Market Account	BankUnited	Money Market Account	n/a	0.35%	\$52,984
				<b>Subtotal</b>	<b>\$116,102</b>

**Debt Service and Capital Projects Funds**

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Series 2014 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$68,012
Series 2014 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$607,313
Series 2014 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$449,318
Series 2015 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$340,000
Series 2015 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$16,759
Series 2015 Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$200,026
				<b>Subtotal</b>	<b>\$1,681,428</b>
				<b>Total</b>	<b>\$2,194,341</b>

**Construction Report**  
**Series 2015 Bonds**

**Recap of Capital Project Fund Activity Through August 31, 2015**

<b>Source of Funds:</b>	<b>Amount</b>
Opening Balance in Construction Account	\$ 200,000
Opening Balance in Cost of Issuance account	145,130
Interest Earned	
Construction Account	\$ 26
Cost of Issuance Account	4
Transferred to Revenue Account (includes balance of Cost of Issuance)	(1,905)
	\$ (1,875)
 <b>Total Source of Funds:</b>	 <b>\$ 343,255</b>
 <b>Use of Funds:</b>	
Disbursements:	
Cost of Issuance	\$ 143,229
Streetlights Buy Down	-
 <b>Total Use of Funds:</b>	 <b>\$ 143,229</b>
 <b>Available Balance in Construction Account at August 31, 2015</b>	 <b>\$ 200,026</b>

**8B.**

**HARMONY**  
**Community Development District**

Check Register

August 1 - August 31, 2015

**Harmony Community Development District**

**Check Register by Fund  
For the Period from 08/01/2015 to 08/31/2015  
(Sorted by Check No.)**

Fund No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
<b>GENERAL FUND - 001</b>							
<b>CHECK # 100</b>							
001	08/11/15	HARMONY CDD	08032015	Transfer to CenterState Bank Checking	Due From Other Funds	131000	\$300,000.00
001	08/11/15	HARMONY CDD	080315	Transfer to CenterState Bank checking	Due From Other Funds	131000	\$300,000.00
<b>Check Total</b>							<b>\$600,000.00</b>
<b>CHECK # 53871</b>							
001	08/05/15	AQUASOL COMMERCIAL CHEMICAL, INC	10335423	Water Mgmt Base Rate x Seasonal Multiplier	R&M-Pools	546074-53910	\$750.00
<b>Check Total</b>							<b>\$750.00</b>
<b>CHECK # 53872</b>							
001	08/05/15	BIO-TECH CONSULTING INC	136581	Maintenance - Ponds April 2015	Contracts-Lake and Wetland	534021-53910	\$1,308.00
001	08/05/15	BIO-TECH CONSULTING INC	136582	Maintenance - Ponds May 2015	Contracts-Lake and Wetland	534021-53910	\$1,308.00
<b>Check Total</b>							<b>\$2,616.00</b>
<b>CHECK # 53873</b>							
001	08/05/15	BRIGHT HOUSE NETWORKS	028483501072215	#0050284835-01 7/28-8/27	Misc-Security Enhancements	549911-53910	\$55.45
<b>Check Total</b>							<b>\$55.45</b>
<b>CHECK # 53874</b>							
001	08/05/15	FEDEX	5-109-03979	0012-7 7/21/15 & 7/23/15	Postage and Freight	541006-51301	\$20.90
<b>Check Total</b>							<b>\$20.90</b>
<b>CHECK # 53875</b>							
001	08/05/15	KINCAID INC	1328	Holding Tank - May 2015	Miscellaneous Services	549001-53910	\$125.00
001	08/05/15	KINCAID INC	1433	Holding Tank - June 2015	Miscellaneous Services	549001-53910	\$125.00
<b>Check Total</b>							<b>\$250.00</b>
<b>CHECK # 53876</b>							
001	08/05/15	NORTH SOUTH SUPPLY, INC.	2175672	Rainbird Nozzle, Rainbird Solenoid, and Pipe PVC	R&M-Irrigation	546041-53902	\$236.83
001	08/05/15	NORTH SOUTH SUPPLY, INC.	2177382	Slip fix, Tee SCH, & Coupling SCH 40	R&M-Irrigation	546041-53902	\$97.08
001	08/05/15	NORTH SOUTH SUPPLY, INC.	2177613	Pipe PVC 200 BE 2" & Pipe PVC 315 BE 1/2"	R&M-Irrigation	546041-53902	\$10.86
001	08/05/15	NORTH SOUTH SUPPLY, INC.	2184002	Irrigation Supplies	R&M-Irrigation	546041-53902	\$314.10
<b>Check Total</b>							<b>\$658.87</b>
<b>CHECK # 53877</b>							
001	08/05/15	POOLWORKS	109934	Install new 12v incandescent pool bulb	R&M-Pools	546074-53910	\$143.00
<b>Check Total</b>							<b>\$143.00</b>
<b>CHECK # 53878</b>							
001	08/05/15	PROGRESSIVE WASTE SOLUTIONS OF FL INC	0000967041	#0060-126957 August 2015	Utility - Refuse Removal	543020-53910	\$244.92
<b>Check Total</b>							<b>\$244.92</b>
<b>CHECK # 53879</b>							
001	08/05/15	PROPET DISTRIBUTORS INC.	108103	Litter pick up bags	R&M-Parks & Facilities	546225-53910	\$1,680.00

**Harmony Community Development District**

**Check Register by Fund  
For the Period from 08/01/2015 to 08/31/2015  
(Sorted by Check No.)**

Fund No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount	
							<b>Check Total</b>	<u>\$1,680.00</u>
<b>CHECK # 53880</b>								
001	08/05/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2079466	June 2015 Management Fees	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,665.33	
001	08/05/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2079466	June 2015 Management Fees	Postage and Freight	541006-51301	\$20.64	
001	08/05/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2079466	June 2015 Management Fees	Printing and Binding	547001-51301	\$68.00	
001	08/05/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2079466	June 2015 Management Fees	Office Supplies	551002-51301	\$5.50	
001	08/05/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2079466	June 2015 Management Fees	Communication - Telephone	541003-51301	\$1.80	
							<b>Check Total</b>	<u>\$4,761.27</u>
<b>CHECK # 53881</b>								
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908988103	Landscape Maintenance - June 2015	R&M-Shrub Care	546131-53902	\$9,945.88	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908988103	Landscape Maintenance - June 2015	R&M-Turf Care	546130-53902	\$21,655.50	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908988103	Landscape Maintenance - June 2015	R&M-Trees and Trimming	546099-53902	\$1,690.48	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908988103	Landscape Maintenance - June 2015	R&M-Grounds	546037-53902	\$1,830.14	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908983015	Five Oaks Turnabout	Miscellaneous Services	549001-53902	\$150.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	908983016	Install annuals	Miscellaneous Services	549001-53902	\$2,344.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117539	Installation of landscape at dog park playground	Miscellaneous Services	549001-53902	\$2,478.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117540	Soil additions for Dog Park landscape	Miscellaneous Services	549001-53902	\$180.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117537	Installed Sumnard, Maple, & Sycamore	Miscellaneous Services	549001-53902	\$2,344.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117538	Dog Park - 20 Arboricola - trinette, 3gal	Miscellaneous Services	549001-53902	\$175.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117536	Tree transplant - 1 Magnolia Transplant	Miscellaneous Services	549001-53902	\$250.00	
001	08/05/15	THE DAVEY TREE EXPERT COMPANY	909117535	Ashley Park - 50 gold mount & 50 Indian Hawthorne	Miscellaneous Services	549001-53902	\$875.00	
							<b>Check Total</b>	<u>\$43,918.00</u>
<b>CHECK # 53882</b>								
001	08/05/15	WALKER TECHNICAL SERVICES	1447	Computer/System troubleshooting	R&M-Irrigation	546041-53902	\$100.00	
							<b>Check Total</b>	<u>\$100.00</u>
<b>CHECK # 53883</b>								
001	08/05/15	YOUNG VAN ASSENDERP, P.A.	13972	General Counsel - May 2015	ProfServ-Legal Services	531023-51401	\$6,594.05	
							<b>Check Total</b>	<u>\$6,594.05</u>
<b>CHECK # 53884</b>								
001	08/14/15	BRIGHT HOUSE NETWORKS	028483401073115	#0050284834-01 8/06-9/05	Misc-Security Enhancements	549911-53910	\$49.23	
							<b>Check Total</b>	<u>\$49.23</u>
<b>CHECK # 53885</b>								
001	08/14/15	SPRINT	244553043-024	#244553043 6/26/15 - 7/25/15	Communication - Telephone	541003-53910	\$303.30	
							<b>Check Total</b>	<u>\$303.30</u>
<b>CHECK # 53886</b>								
001	08/25/15	FEDEX	5-123-19826	0012-7 7/31/15	Postage and Freight	541006-51301	\$9.67	
001	08/25/15	FEDEX	5-101-81980	0012-7 7/13/15	Postage and Freight	541006-51301	\$9.88	
							<b>Check Total</b>	<u>\$19.55</u>

**Harmony Community Development District**

**Check Register by Fund  
For the Period from 08/01/2015 to 08/31/2015  
(Sorted by Check No.)**

Fund No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
<b>CHECK # 53887</b>							
001	08/25/15	HOME DEPOT CREDIT SERVICES	5151043	Supplies	R&M-Equipment Boats	546223-53910	\$623.96
001	08/25/15	HOME DEPOT CREDIT SERVICES	5973147	Supplies	R&M-Irrigation Valve	546325-53910	\$226.43
001	08/25/15	HOME DEPOT CREDIT SERVICES	CM07092015	Refund Finance Charge	Misc-Contingency	549900-53910	(\$1.50)
<b>Check Total</b>							<b>\$848.89</b>
<b>CHECK # 53888</b>							
001	08/26/15	LEDESMA INNOVATIONS INC.	07162015	Pressure Washing/Swim Club/Ashley Park/Pavilion	R&M-Hardscape Cleaning	546312-53910	\$1,250.00
<b>Check Total</b>							<b>\$1,250.00</b>
<b>CHECK # 53889</b>							
001	08/26/15	ORLANDO UTILITIES COMMISSION	08112015	Buyout agreement for Phase 1-R-N Streetlight lease	Cap Outlay - Streetlights	564090-53903	\$517,177.37
<b>Check Total</b>							<b>\$517,177.37</b>
<b>CHECK # 53890</b>							
001	08/31/15	ADVANCED MARINE SERVICES	76685	Interstate deep cycle & battery waste fee	R&M-Equipment Boats	546223-53910	\$457.48
<b>Check Total</b>							<b>\$457.48</b>
<b>CHECK # 53891</b>							
001	08/31/15	AQUASOL COMMERCIAL CHEMICAL, INC	10336605	August-Water Mgmt Base Rate x Seasonal Multiplier	R&M-Pools	546074-53910	\$750.00
<b>Check Total</b>							<b>\$750.00</b>
<b>CHECK # 53892</b>							
001	08/31/15	BOYD CIVIL ENGINEERING	00913	Update ponds maintenance map	ProfServ-Engineering	531013-51501	\$219.43
<b>Check Total</b>							<b>\$219.43</b>
<b>CHECK # 53893</b>							
001	08/31/15	KINCAID INC	80	Holding Tank - July 2015	Miscellaneous Services	549001-53910	\$125.00
<b>Check Total</b>							<b>\$125.00</b>
<b>CHECK # 53894</b>							
001	08/31/15	LLS TAX SOLUTIONS INC	000737	FINAL-SERIES #2004 THRU 5/28/14	ProfServ-Arbitrage Rebate	531002-51301	\$600.00
<b>Check Total</b>							<b>\$600.00</b>
<b>CHECK # 53895</b>							
001	08/31/15	NORTH SOUTH SUPPLY, INC.	2190445	Elbow 90 SCH40 4", Flag Marker, Cement & Primer	R&M-Irrigation	546041-53902	\$64.99
<b>Check Total</b>							<b>\$64.99</b>
<b>CHECK # 53896</b>							
001	08/31/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2080048	July 2015 Management Fees	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,665.33
001	08/31/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2080048	July 2015 Management Fees	Postage and Freight	541006-51301	\$20.73
001	08/31/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2080048	July 2015 Management Fees	Printing and Binding	547001-51301	\$438.60
001	08/31/15	SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2080048	July 2015 Management Fees	Miscellaneous Services	549001-51301	\$0.60
<b>Check Total</b>							<b>\$5,125.26</b>

**Harmony Community Development District**

**Check Register by Fund  
For the Period from 08/01/2015 to 08/31/2015  
(Sorted by Check No.)**

Fund No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
<b>CHECK # 53897</b>							
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909120818	Landscape Maintenance - July 2015	R&M-Shrub Care	546131-53902	\$9,945.88
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909120818	Landscape Maintenance - July 2015	R&M-Turf Care	546130-53902	\$21,655.50
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909120818	Landscape Maintenance - July 2015	R&M-Streetlighting Equipment	546094-53902	\$1,690.48
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909120818	Landscape Maintenance - July 2015	R&M-Grounds	546037-53902	\$1,830.14
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909225307	Installation of Roebellini palm at Ashley Park	Miscellaneous Services	549001-53902	\$395.00
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909225306	3200 St. Augustine -st. ft.; patch & repair	Miscellaneous Services	549001-53902	\$2,048.00
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909225308	Tree installation and RR tie installation	Miscellaneous Services	549001-53902	\$1,427.00
001	08/31/15	THE DAVEY TREE EXPERT COMPANY	909225305	Tree & plant installation at Lakeshore Park	Miscellaneous Services	549001-53902	\$1,339.50
<b>Check Total</b>							<b>\$40,331.50</b>
<b>CHECK # 53898</b>							
001	08/31/15	WALKER TECHNICAL SERVICES	1437	Computer/System troubleshooting 4-19	R&M-Irrigation	546041-53902	\$100.00
<b>Check Total</b>							<b>\$100.00</b>
<b>CHECK # 53899</b>							
001	08/31/15	YOUNG VAN ASSENDERP, P.A.	14052	General Counsel - June 2015	ProfServ-Legal Services	531023-51401	\$5,013.40
001	08/31/15	YOUNG VAN ASSENDERP, P.A.	14073	General Counsel - July 2015	ProfServ-Legal Services	531023-51401	\$5,584.42
<b>Check Total</b>							<b>\$10,597.82</b>
<b>CHECK # 53900</b>							
001	08/31/15	FLORIDA BLUE	71817073	#B7539001 thru September 2015	ProfServ-Field Management	531016-53901	\$2,930.54
<b>Check Total</b>							<b>\$2,930.54</b>
<b>CHECK # 53901</b>							
001	08/31/15	PLIC-SBD GRAND ISLAND	081815-10001	#1046947-10001 9/1-9/30	ProfServ-Field Management	531016-53901	\$144.97
<b>Check Total</b>							<b>\$144.97</b>
<b>Fund Total</b>							<b>\$1,242,887.79</b>

<b>Total Checks Paid</b>	<b>\$1,242,887.79</b>
--------------------------	-----------------------

**HARMONY**  
**Community Development District**

Debit Card invoices

August 1 - August 31, 2015

**Monthly Debit Card Purchases  
August 31, 2015**

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
8/4/2015	Sunoco	Fuel	44.44
8/10/2015	Partzilla	Starter - Electric	301.99
8/10/2015	Amazon	Wise 8WP21-18S Adjustable Boat Seat	68.76
8/10/2015	Sunoco	Fuel	41.04
8/10/2015	Amazon	Seaflo Automatic Submersible Boat Bilge Water Pump 12V 750gph Auto w/ Float switch new	22.99
8/10/2015	Apple	iCloud Storage Plan	0.99
8/11/2015	Amazon	Refund	(22.99)
8/11/2015	Amazon	Powerstar Brand YTX20HL-BS motorcycle battery for YAMAHA XV1600	61.88
8/11/2015	Amazon	Globe electric 79127 300W 2 light halogen outdoor security light fixture	50.64
8/11/2015	Amazon	Swimline 89870 Foam Ring	43.02
8/11/2015	Amazon	Champion Sports Heavy Duty Steel Chain Basketball Net	17.98
8/12/2015	Amazon	Hydro tools molded pool ladder step and stainless steel ladder bolts	57.21
8/12/2015	Amazon	Hiflo Oil Filter Set of 3 HF303	21.91
8/13/2015	Amazon	Hydro tools molded pool ladder step	90.00
8/13/2015	Amazon	Soccer goal net	75.99
8/13/2015	Amazon	Hydro tools molded pool ladder step	67.50
8/13/2015	Paypal	LaMotte 7037-G ph liquid reagent for ph	31.96
8/14/2015	Amazon	Refund	(25.59)
8/14/2015	Amazon	Heavy duty park style charcoal grill	149.99
8/17/2015	Sunoco	Fuel	35.06
8/15/2015	Harmony Town Square Market	Water for Staff	18.31
8/18/2015	Amazon	Refund	(37.90)
8/19/2015	Amazon	Diamond gloves black advance powder-free nitrile examination gloves	119.80
8/19/2015	Amazon	150 feet pre-made all-in-one BNC video and power extension cable	24.99
8/20/2015	Amazon	Mobil 1 (120848) high mileage 10W-30 motor oil - 5 quart	26.44
8/21/2015	Amazon	Wise 8WP21-18S Adjustable Boat Seat	(57.75)
8/24/2015	Sunoco	Fuel	40.16
8/25/2015	Amazon	California umbrella 7-1/2 feet aluminum push button tilt patio style umbrella	81.00
8/25/2015	Amazon	Smith 190216 2-gallon max contractor sprayer with heavy duty 21" wand	31.99
8/31/2015	Amazon	California umbrella 7-1/2 feet aluminum push button tilt patio style umbrella	(81.00)
8/31/2015	Sunoco	Fuel	36.26
8/31/2015	Harmony Town Square Market	Propane Fuel	5.45
<b>Total</b>			<b>1,342.52</b>

**G/L Coding**

R&M - Equipment Boats	546223.53910.5000	\$	(14.58)
R&M - Parks & Facilities	546225.53910.5000	\$	578.57
R&M - Equipment Vehicles	546224.53910.5000	\$	412.22
R&M - Pools	546074.53910.5000	\$	340.33
R&M - Contingency	549900.53910.5000	\$	0.99
Misc.-Access Cards&Equipment	549149.53910.5000	\$	-
MISC-Security Enhancement	549911.53910.5000	\$	24.99
			<b>1,342.52</b>

Approved G v/d Snel 05/08/2015

Sunoco  
6990 E Irlo Bronson  
St. Cloud Florida 34

\* FINAL RECEIPT\*  
For Credit Sales  
Card Charged Only  
Total Shown Below.

Trans #: 460702  
Grade: Regular (87)  
Pump Number: 01  
Gallons: 18.523  
Price: \$2.399  
Total Fuel: \$44.44  
Total Sale: \$44.44

Term: JD12417328001

Appr: 055282

Seq#: 055119

MasterCard  
XXXXXXXXXXXX [REDACTED]

07/30/2015 07:46:47

Thank You For  
Shopping Sunoco



Gerhard Van der snel <gerhardharmony@gmail.com>

**Your Partzilla.com Order (81794965)**

1 message

parts@partzilla.com <parts@partzilla.com>  
To: gerhardharmony@gmail.com

Fri, Aug 7, 2015 at 2:10 AM



Dear Gerhard,

Thank you for your recent order at Partzilla.com! Your order summary is below.

Your order has shipped.

**Shipments:**

Shipped Thursday, August 06, 2015

1Z1YF7200350827335

Order #: 81794965  
Date Ordered: 08/06/2015  
Payment Method: MASTERCARD  
Ground

Shipping To:  
7360 Five Oaks Dr  
Office trailer  
Harmony, FL 34773, United States

**Order Details**

**21163-7028 STARTER-ELECTRIC (PSP Kawasaki) \$301.99**  
Shipped Thursday, August 06, 2015 1Z1YF7200350827335

Ordered Shipped Ext. Price

1 1 \$301.99

*Approved G v/d Snel 08/10/2015*

Subtotal: \$301.99  
Shipping & Handling: \$0.00  
Tax: \$0.00  
Order Total: \$301.99

Thank you for ordering from Partzilla.com, part of Outdoor Network Distribution, LLC. We are committed to providing you with excellent customer service. Please contact us if you need assistance.

Toll Free: 877-473-4595  
International: +1-229-584-0046  
parts@partzilla.com

Hours of Operation:  
Monday - Friday 8AM-7PM EST  
Saturday 8AM-4PM EST

Outdoor Network Distribution, LLC  
1113 Seminole Ln  
Albany, GA 31707

www.partzilla.com



**Final Details for Order #115-6866060-3871429**

Print this page for your records.

**Order Placed:** August 10, 2015  
**Amazon.com order number:** 115-6866060-3871429  
**Order Total: \$68.76**

**Shipped on August 10, 2015**

**Items Ordered**

1 of: *Wise 8WP21-18S Adjustable Boat Seat Pedestal 12" - 18"*  
Sold by: Warehouse Deals, Inc

**Price**  
\$68.76

Condition: Used - Very Good  
Item will come in original packaging. Packaging will be dama... [see more](#)

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$68.76  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$68.76  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$68.76**  
-----

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$68.76  
Shipping & Handling: \$0.00  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$68.76  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$68.76**

**Credit Card transactions**

MasterCard ending in [REDACTED]: August 10, 2015: \$68.76

To view the status of your order, return to [Order Summary](#).

**Please note:** This is not a VAT invoice.

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Approved G v/d Snel 09/08/2015

*Boats  
Has been returned*



Sunoco  
6998 E Irlo Bronson  
St. Cloud Florida 34

\* FINAL RECEIPT\*  
For Credit Sales  
Card Charged Only  
Total Shown Below.

Trans #: 469923  
Grade: Regular (87)  
Pump Number: 85  
Gallons: 17.698  
Price: \$2.919  
Total Fuel: \$41.04  
Total Sale: \$41.04

Term: JD12417328001

Appr: 833501

Seq#: 857962

*Approved G v/d snel 08/06/2015*

MasterCard  
XXXXXXXXXXXX

08/06/2015 09:57:38  
Thank You For  
Shopping Sunoco



**Final Details for Order #115-6818779-7177834**

Print this page for your records.

**Order Placed:** August 7, 2015  
**Amazon.com order number:** 115-6818779-7177834  
**Order Total: \$22.99**

**Shipped on August 8, 2015**

**Items Ordered**

1 of: *Seaflo Automatic Submersible Boat Bilge Water Pump 12v 750gph Auto with Float Switch-new* **Price \$22.99**  
Sold by: TCBunny ([seller profile](#))

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$22.99  
Shipping & Handling: \$0.00

Total before tax: \$22.99  
Sales Tax: \$0.00

**Total for This Shipment: \$22.99**

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$22.99  
Shipping & Handling: \$0.00

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$22.99  
Estimated tax to be collected: \$0.00

**Grand Total: \$22.99**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 8, 2015: \$22.99

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 09/08/2015*

*Boats*

Approved G v/d Snel 09/08/2015

# Receipt

APPLE ID  
gerhardvandersnel@hotmail.com

DATE  
Sep 8, 2015

ORIGINEE ID  
MJ46LJSQXW

DOCUMENT NO.  
210107557662

BILLED TO  
MasterCard ...  
Gerhard Van der snel  
210 N University dr  
Suite 702  
Coral Springs, FL 33071-7320  
USA

TOTAL  
**\$0.99**

iCloud

iCloud: 20 GB Storage Plan  
Monthly (Oct 8, 2015)

TYPE  
iCloud  
Storage

PURCHASED  
FROM

PRICE  
\$0.99

Subtotal \$0.99

Tax \$0.00

TOTAL

**\$0.99**

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

This email confirms payment for the iCloud storage plan listed above. You will be billed each plan period until you cancel by **downgrading** to the free storage plan from your iOS device, Mac or PC.

Renew or change how often iTunes, iBooks, & App Store purchases require your password on iOS by going to Settings > iTunes & App Store > Password Settings. In iTunes for Mac, go to iTunes > Preferences and click Store. In iTunes for Windows, go to File > Preferences and click Store.

*Misc  
Contiguency*

[Apple ID Summary](#) • [Purchase History](#) • [Terms of Sale](#) • [Privacy Policy](#)

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All rights reserved.

Apple Inc. 1 Infinite Loop, Cupertino, CA 95014, United States



Gerhard Van der snel <gerhardharmony@gmail.com>

---

**Refund on order 115-6818779-7177834**

1 message

---

**Amazon.com** <payments-messages@amazon.com>  
To: Gerhard Van der Snel <gerhardharmony@gmail.com>

Mon, Aug 10, 2015 at 4:59 PM

Hello,

We're writing to let you know we processed your refund of \$22.99 for your Order 115-6818779-7177834 from TCBunny.

This refund is for the following item(s):

Item: Seaflo Automatic Submersible Boat Bilge Water Pump 12v 750gph Auto with Float Switch-new  
Quantity: 1  
ASIN: B00B0L4ONM  
Reason for refund: Customer return

Here's the breakdown of your refund for this item:

Item Refund: \$22.99

We'll apply your refund to the following payment method(s):

Debit Card [expiring on 8/2017]: \$22.99

We've processed a refund for the above order in the amount of \$22.99. The refund should appear on your account in 2-3 days if issued to a credit card.  
Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?  
Visit our Help section for more information:

<http://www.amazon.com/refunds>

We look forward to seeing you again soon.

*Approved G v/d Snel 08/10/2015*

Sincerely,

Amazon.com  
We're Building Earth's Most Customer-Centric Company  
<http://www.amazon.com>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail.  
Please do not reply to this message.



**Final Details for Order #102-0474228-5849853**

Print this page for your records.

**Order Placed:** August 8, 2015  
**Amazon.com order number:** 102-0474228-5849853  
**Order Total: \$61.88**

**Shipped on August 10, 2015**

**Items Ordered**

1 of: *PowerStar Brand YTX20HL-BS Motorcycle Battery for YAMAHA XV1600 Road Star 1600CC 99-'03* **Price \$61.88**  
Sold by: Blue Grass Wholesale ([seller profile](#))

Condition: New  
BRAND NEW - 2 YEAR WARRANTY

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$61.88  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$61.88  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$61.88**

**Shipping Speed:**

Standard

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$61.88  
Shipping & Handling: \$0.00  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$61.88  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$61.88**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 10, 2015: \$61.88

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 09/08/2015*

*Vehicle*



**Final Details for Order #115-1673406-6197030**

Print this page for your records.

**Order Placed:** August 10, 2015  
**Amazon.com order number:** 115-1673406-6197030  
**Order Total: \$50.64**

**Shipped on August 10, 2015**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Globe Electric 79127 300W 2 Light Halogen Outdoor Security Light Fixture, with 240 Degree Motion Detector and Dusk to Dawn, White Finish</i> Sold by: Amazon.com LLC	\$50.64
Condition: New	

<b>Shipping Address:</b> Gerhard van der Snel 7360 Five Oaks Dr Office trailer HARMONY, FLORIDA 34773-6047 United States	Item(s) Subtotal: \$50.64 Shipping & Handling: \$0.00 ----- Total before tax: \$50.64 Sales Tax: \$0.00 -----
---	--

**Total for This Shipment: \$50.64**

**Shipping Speed:**  
Two-Day Shipping

**Payment information**

<b>Payment Method:</b> Debit Card   Last digits: [REDACTED]	Item(s) Subtotal: \$50.64 Shipping & Handling: \$0.00 -----
--	---

<b>Billing address</b> GERHARD VAN DER SNEL HARMONY CDD 210 N UNIVERSITY DR STE 702 CORAL SPRINGS, FL 33071-7320 United States	Total before tax: \$50.64 Estimated tax to be collected: \$0.00 ----- <b>Grand Total: \$50.64</b>
--	--

**Credit Card transactions**    MasterCard ending in [REDACTED] : August 10, 2015: \$50.64

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 08/24/2015*

*pools*



**Final Details for Order #115-7524597-0080254**

Print this page for your records.

**Order Placed:** August 11, 2015  
**Amazon.com order number:** 115-7524597-0080254  
**Order Total: \$43.02**

**Shipped on August 11, 2015**

**Items Ordered**

2 of: *Swimline 89870 Foam Ring Buoy for Pools*  
Sold by: Amazon.com LLC

**Price**  
\$21.51

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$43.02  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$43.02  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$43.02**  
-----

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$43.02  
Shipping & Handling: \$0.00  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$43.02  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$43.02**

**Credit Card transactions**

MasterCard ending in [REDACTED]: August 11, 2015: \$43.02

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 08/24/2015*

*Pools*



**Final Details for Order #109-9366299-6121828**

Print this page for your records.

**Order Placed:** August 10, 2015  
**Amazon.com order number:** 109-9366299-6121828  
**Order Total: \$17.98**

**Shipped on August 11, 2015**

**Items Ordered**

2 of: *Champion Sports Heavy Duty Steel Chain Basketball Net*  
Sold by: Corydor ([seller profile](#))

**Price**

\$8.99

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$17.98  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$17.98  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$17.98**  
-----

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Debit Card | Last digits: 4 [REDACTED]

Item(s) Subtotal: \$17.98  
Shipping & Handling: \$0.00  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$17.98  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$17.98**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 11, 2015: \$17.98

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 08/24/2015*

2 of: *Hydro Tools 87901 Molded Pool Ladder Step*  
Sold by: Habitat Avenue ([seller profile](#))

Condition: New

1 of: *Hydro Tools 87907 Stainless Steel Ladder Bolts*  
Sold by: Amazon.com LLC

\$12.21

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$57.21  
Shipping & Handling: \$0.00

Total before tax: \$57.21

Sales Tax: \$0.00

**Total for This Shipment: \$57.21**

*pools*

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$214.71  
Shipping & Handling: \$0.00

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$214.71  
Estimated tax to be collected: \$0.00

**Grand Total: \$214.71**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 12, 2015: \$57.21  
MasterCard ending in [REDACTED] August 13, 2015: \$90.00  
MasterCard ending in [REDACTED] August 13, 2015: \$67.50

To view the status of your order, return to [Order Summary](#).

**Please note:** This is not a VAT invoice.

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*Approved G v/d Snel 09/08/2015*



**Final Details for Order #115-1167843-5273851**

Print this page for your records.

**Order Placed:** August 12, 2015  
**Amazon.com order number:** 115-1167843-5273851  
**Seller's order number:** 8524284  
**Order Total: \$21.91**

**Shipped on August 12, 2015**

**Items Ordered**

1 of: *Hiflo Oil Filter Set Of (3) HF303*  
Sold by: Lytle Racing Group ([seller profile](#))

**Price**  
\$21.91

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$21.91  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$21.91  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Standard

**Total for This Shipment: \$21.91**  
-----

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$21.91  
Shipping & Handling: \$0.00  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$21.91  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$21.91**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 12, 2015: \$21.91

To view the status of your order, return to [Order Summary](#).

**Please note:** This is not a VAT invoice.

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*Approved G v/d Snel 08/24/2015*

*Vehicle*



**Final Details for Order #115-9072030-4929040**

Print this page for your records.

**Order Placed:** August 13, 2015  
**Amazon.com order number:** 115-9072030-4929040  
**Order Total: \$75.99**

**Shipped on August 13, 2015**

**Items Ordered**

1 of: *SOCCER GOAL NET - Official FULL SIZE FIFA Spec - 24x8 / 24' x 8'* **Price**  
*Super Heavy Duty [NET WORLD SPORTS]* **\$58.00**  
Sold by: Net World Sports ([seller profile](#))

Condition: New  
Brand New. In Bag

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$58.00  
Shipping & Handling: \$17.99  
-----  
Total before tax: \$75.99  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$75.99**

**Shipping Speed:**

Standard

**Payment information**

**Payment Method:**

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$58.00  
Shipping & Handling: \$17.99  
-----

**Billing address**

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$75.99  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$75.99**

**Credit Card transactions**

MasterCard ending in [REDACTED] August 13, 2015: \$75.99

To view the status of your order, return to [Order Summary](#).

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*Parkes*

*Approved G v/d Snel 08/24/2015*



**Final Details for Order #115-6209863-6597032**

Print this page for your records.

**Order Placed:** August 12, 2015  
**Amazon.com order number:** 115-6209863-6597032  
**Order Total: \$214.71**

**Shipped on August 13, 2015**

**Items Ordered**

4 of: *Hydro Tools 87901 Molded Pool Ladder Step*  
Sold by: Habitat Avenue ([seller profile](#))

**Price**  
\$22.50

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$90.00  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$90.00  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$90.00**  
-----

**Shipping Speed:**

Two-Day Shipping

*poools*

**Shipped on August 13, 2015**

**Items Ordered**

3 of: *Hydro Tools 87901 Molded Pool Ladder Step*  
Sold by: Habitat Avenue ([seller profile](#))

**Price**  
\$22.50

Condition: New

**Shipping Address:**

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$67.50  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$67.50  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$67.50**  
-----

**Shipping Speed:**

Two-Day Shipping

*poools*

**Shipped on August 12, 2015**

**Items Ordered**

*Approved G v/d Snel 08/24/2015*

**Price**  
\$22.50

*poools*

**Order information**

**Order placed on** Thursday, Aug 13, 2015  
**Payment method** PayPal  
**Payment date** Thursday, Aug 13, 2015

**Shipping address**

**Harmony CDD**  
3337 Primrose willow dr  
Harmony FL 34773-6017  
United States

**Order total**

**Subtotal** \$26.97  
**Shipping** \$4.99  
**Shipping discount** -\$3.98  
**Total** \$31.96

*Pauls*

**Item(s) bought from eseasongear**

Qty	Item name	Shipping service	Item price
3	LaMotte 7037-G pH liquid reagent for pH, 30 ml - for ColorQ 2056 (370965313686)	USPS First Class Package	\$26.97

*Approved G v/d Snel 08/13/2015*



Gerhard Van der snel <gerhardharmony@gmail.com>

---

**Refund on order 104-2127383-8669044**

1 message

---

**Amazon.com** <payments-messages@amazon.com>  
To: Gerhard Van der Snel <gerhardharmony@gmail.com>

Fri, Aug 14, 2015 at 5:55 AM

Hello,

We're writing to let you know we processed your refund of \$25.59 for your Order 104-2127383-8669044.

This refund is for the following item(s):

Item: Smith 190216 2-Gallon Max Contractor Sprayer With Heavy Duty 18-Inch Wand  
Quantity: 1  
ASIN: B002YNSAGM  
Reason for refund: Customer return

Here's the breakdown of your refund for this item:

Item Refund: \$31.99  
Restocking Fee Refund Deduction: (\$6.40)

We'll apply your refund to the following ~~payment~~ method(s):

Debit Card [expiring on 8/2017]: \$25.59

We've processed a refund for the above order in the amount of \$25.59. The refund should appear on your account in 2-3 days if issued to a credit card.

Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?  
Visit our Help section for more information:

<http://www.amazon.com/refunds>

We look forward to seeing you again soon.

Sincerely,

Amazon.com  
We're Building Earth's Most Customer-Centric Company  
<http://www.amazon.com>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail.  
Please do not reply to this message.



### Final Details for Order #115-3168500-5150669

Print this page for your records.

**Order Placed:** August 13, 2015  
**Amazon.com order number:** 115-3168500-5150669  
**Order Total:** \$149.99

### Shipped on August 14, 2015

#### Items Ordered

	<b>Price</b>
1 of: <i>Heavy Duty Park Style Charcoal Grill - Pilot Rock - Model CBP-135</i>	\$149.99
Sold by: Pilot Rock ( <a href="#">seller profile</a> )	

Condition: New

#### Shipping Address:

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal:	\$149.99
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$149.99
Sales Tax:	\$0.00
-----	

**Total for This Shipment: \$149.99**

#### Shipping Speed:

Standard Shipping

### Payment information

#### Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$149.99
Shipping & Handling:	\$0.00
-----	

#### Billing address

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax:	\$149.99
Estimated tax to be collected:	\$0.00
-----	

**Grand Total: \$149.99**

#### Credit Card transactions

MasterCard ending in [REDACTED] August 14, 2015: \$149.99

To view the status of your order, return to [Order Summary](#).

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*Handwritten signature: parks*

*Approved G v/d Snel 08/24/2015*

Sunoco  
6990 E Irlo Bronson  
St. Cloud Florida 34

\* FINAL RECEIPT\*  
For Credit Sales  
Card Charged Only  
Total Shown Below.

Trans #: 479326  
Grade: Regular (87)  
Pump Number: 11  
Gallons: 15.385  
Price: \$2.279  
Total Fuel: \$35.06  
Total Sale: \$35.06

Term: JD12417328001

Appr: 092154

Seq#: 060933

MasterCard  
XXXXXXXXXXXX [REDACTED]

08/13/2015 09:22:46  
Thank You For  
Shopping Sunoco

*Approved G v/d Snel 08/13/2015*

8/15/2015 10:01 AM Sales Receipt #61914  
Store 1

Customer Copy

**Harmony Town Square Market**

7750 Harmony Square Drive South  
Harmony, FL 34773

David Buck - Store Manager

(407) 892-0146

www.harmonytownsquaremarket.com

Bill To: Harmony Town Square Market

Harmony, FL 34773

Harmony, FL 34773

Harmony, FL 34773

Customer:

Item #

699

WATER BOTTLE 1.5L

WATER BOTTLE 1.5L

Total Sales Tax

RECEIPT TOTAL: \$18.31

Credit Card \$18.31 XXXX4354

MasterCard

Exp: Forward

Merchant # 10000

**Signature**

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher)

Approved G v/d Snel 08/17/2015

Total Sales Discount

\$3.21

118810 2407 0216 10000 01 08/15/2015 10:01 AM 61914



Gerhard Van der snel <gerhardharmony@gmail.com>

---

**Refund on order 115-6191965-6835433**

1 message

---

**Amazon.com** <payments-messages@amazon.com>  
To: Gerhard Van der Snel <gerhardharmony@gmail.com>

Mon, Aug 17, 2015 at 5:05 PM

Hello,

We're writing to let you know we processed your refund of \$37.90 for your Order 115-6191965-6835433.

This refund is for the following item(s):

Item: Designers Edge L2999WH Ecozone Twin 150-Watt 180 Degree Halogen Motion Activated Floodlight, White  
Quantity: 1  
ASIN: B0009JBMN6  
Reason for refund: Customer return

Here's the breakdown of your refund for this item:

Item Refund: \$37.90

We'll apply your refund to the following payment method(s):

Debit Card [expiring on 8/2017]: \$37.90

We've processed a refund for the above order in the amount of \$37.90. The refund should appear on your account in 2-3 days if issued to a credit card.  
Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?  
Visit our Help section for more information:

<http://www.amazon.com/refunds>

We look forward to seeing you again soon.

Sincerely,

Amazon.com  
We're Building Earth's Most Customer-Centric Company  
<http://www.amazon.com>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail.  
Please do not reply to this message.



### Final Details for Order #115-1524519-0094604

[Print this page for your records.](#)

**Order Placed:** August 18, 2015

**Amazon.com order number:** 115-1524519-0094604

**Order Total:** \$119.80

### Shipped on August 19, 2015

#### Items Ordered

20 of: *Diamond Gloves Black Advance Powder-Free Nitrile Examination Gloves, 6.3 Mil, Heavy Duty, Medical Grade, 100 Count XXL* **Price** \$5.99

Sold by: CLK Medical Supply ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

#### Shipping Address:

Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$119.80  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$119.80  
Sales Tax: \$0.00  
-----

#### Shipping Speed:

Two-Day Shipping

**Total for This Shipment: \$119.80**  
-----

### Payment information

#### Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$119.80  
Shipping & Handling: \$0.00  
-----

#### Billing address

GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax: \$119.80  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$119.80**

#### Credit Card transactions

MasterCard ending in [REDACTED]: August 19, 2015: \$119.80

To view the status of your order, return to [Order Summary](#).

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*Approved G v/d Snel 08/24/2015*

*Parkus*



**Final Details for Order #109-6058600-0479442**

Print this page for your records.

**Order Placed:** June 22, 2015  
**Amazon.com order number:** 109-6058600-0479442  
**Order Total: \$166.88**

**Shipped on June 22, 2015**

<b>Items Ordered</b>	<b>Price</b>
4 of: 150 Feet Pre-made All-in-One BNC Video and Power Extension Cable with Connector for CCTV Security Camera (Black, 150 feet) Sold by: GW Security Inc ( <a href="#">seller profile</a> ) Condition: New Brand New	\$15.00
3 of: RiteAV - 25 feet Power Extension Cord Heavy Duty Outdoor Jacket (Indoor & Outdoor Rated) Sold by: Ultra Spec Cables (RiteAV®) ( <a href="#">seller profile</a> ) Condition: New NEMA 5-15P to NEMA 5-15R 25FT 16AWG Heavy Duty Outer Jacket	\$16.99
1 of: Monoprice 105298 3-Foot 16AWG Power Extension Cord Cable, Black Sold by: Amazon.com LLC Condition: New	\$5.93
2 of: VideoSecu CCTV Home Surveillance Outdoor IR Bullet Security Camera Color CCD Day Night 24 Infrared LEDs with Bonus Power Supply IR24W C2M Sold by: WarehouseSeller ( <a href="#">seller profile</a> )   Product question? <a href="#">Ask Seller</a> Condition: New	\$24.99

*security*  
Approved G v/d Snel 09/08/2015

**Shipping Address:**  
Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal: \$166.88  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$166.88  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$166.88**

**Shipping Speed:**  
Two-Day Shipping

**Payment information**

**Payment Method:**  
Debit Card | Last digits: XXXXXXXXXX  
**Billing address**  
GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Item(s) Subtotal: \$166.88  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$166.88  
Estimated tax to be collected: \$0.00  
-----  
**Grand Total: \$166.88**

amazon.com

**Final Details for Order #102-2502602-5382632**

Print this page for your records.

**Order Placed:** August 8, 2015  
**Amazon.com order number:** 102-2502602-5382632  
**Order Total: \$26.44**

**Shipped on August 20, 2015**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Mobil 1 (120848) High Mileage 10W-30 Motor Oil - 5 Quart</i> Sold by: Amazon.com LLC	\$26.44
Condition: New	

**Shipping Address:**  
Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal:	\$26.44
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$26.44
Sales Tax:	\$0.00
-----	

**Total for This Shipment: \$26.44**

**Shipping Speed:**  
Two-Day Shipping

**Payment information**

**Payment Method:**  
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$26.44
Shipping & Handling:	\$0.00
-----	

**Billing address**  
GERHARD VAN DER SNEL HARMONY CDD  
210 N UNIVERSITY DR STE 702  
CORAL SPRINGS, FL 33071-7320  
United States

Total before tax:	\$26.44
Estimated tax to be collected:	\$0.00
-----	

**Grand Total: \$26.44**

**Credit Card transactions**      MasterCard ending in [REDACTED] August 20, 2015: \$26.44

To view the status of your order, return to Order Summary.

**Please note:** This is not a VAT invoice.

*Vehicle*

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*Approved G v/d Snel 09/08/2015*



Gerhard Van der snel <gerhardharmony@gmail.com>

---

**Refund on order 115-6866060-3871429**

1 message

---

**Amazon.com** <payments-messages@amazon.com>

Thu, Aug 20, 2015 at 5:27 PM

To: Gerhard Van der Snel <gerhardharmony@gmail.com>

Hello,

We're writing to let you know we processed your refund of \$57.75 for your Order 115-6866060-3871429 from Amazon Warehouse Deals.

This refund is for the following item(s):

Item: Wise 8WP21-18S Adjustable Boat Seat Pedestal 12" - 18"

Quantity: 1

ASIN: B001603LD6

Reason for refund: Item shipped late

Here's the breakdown of your refund for this item:

Item Refund: \$68.76

Return Shipping Fee Refund Deduction: (\$11.01)

We'll apply your refund to the following payment method(s):

Debit Card [expiring on 8/2017]: \$57.75

We've processed a refund for the above order in the amount of \$57.75. The refund should appear on your account in 2-3 days if issued to a credit card.

Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?  
Visit our Help section for more information:

<http://www.amazon.com/refunds>

We look forward to seeing you again soon.

Sincerely,

Amazon.com

We're Building Earth's Most Customer-Centric Company

<http://www.amazon.com>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail. Please do not reply to this message.

Approved G v/d snel 08/21/2015



Sunoco  
6998 E Irlo Bronson  
St. Cloud Florida 34

\* FINAL RECEIPT\*  
For Credit Sales  
Card Charged Only  
Total Shown Below.

Trans #: 490761  
Grade: Regular (87)  
Pump Number: 02  
Gallons: 17.936  
Price: \$2.239  
Total Fuel: \$40.16  
Total Sale: \$40.16

Term: JD12417328001

Appr: 060698

Seq#: 064486

MasterCard

XXXXXXXXXXXX

08/21/2015 11:22:05  
Thank You For  
Shopping Sunoco



**Final Details for Order #115-7852281-7075455**

Print this page for your records.

**Order Placed:** August 24, 2015  
**Amazon.com order number:** 115-7852281-7075455  
**Order Total: \$112.99**

**Shipped on August 25, 2015**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>California Umbrella 7-1/2-Foot Aluminum Push Button Tilt Patio Style Umbrella, Navy Blue</i> Sold by: Amazon.com LLC  Condition: New	\$81.00

**Shipping Address:**  
Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal:	\$81.00
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$81.00
Sales Tax:	\$0.00
-----	

**Total for This Shipment: \$81.00**

**Shipping Speed:**  
Two-Day Shipping

*pools*

**Shipped on August 25, 2015**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Smith 190216 2-Gallon Max Contractor Sprayer With Heavy Duty 21-Inch Wand</i> Sold by: Amazon.com LLC  Condition: New	\$31.99

**Shipping Address:**  
Gerhard van der Snel  
7360 Five Oaks Dr  
Office trailer  
HARMONY, FLORIDA 34773-6047  
United States

Item(s) Subtotal:	\$31.99
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$31.99
Sales Tax:	\$0.00
-----	

**Total for This Shipment: \$31.99**

**Shipping Speed:**  
Two-Day Shipping

*parkis*

**Payment information**

**Payment Method:**  
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$112.99

*Approved G v/d Snel 09/08/2015*



Gerhard Van der snel <gerhardharmony@gmail.com>

**Refund on order 115-7852281-7075455**

1 message

**Amazon.com** <payments-messages@amazon.com>  
To: Gerhard Van der Snel <gerhardharmony@gmail.com>

Fri, Aug 28, 2015 at 5:20 PM

Hello,

We're writing to let you know we processed your refund of \$81.00 for your Order 115-7852281-7075455.

This refund is for the following item(s):

Item: California Umbrella 7-1/2-Foot Aluminum Push Button Tilt Patio Style Umbrella, Navy Blue  
Quantity: 1  
ASIN: B001L43N7G  
Reason for refund: Customer return

Here's the breakdown of your refund for this item:

Item Refund: \$81.00

*Approved G v/d Snel 09/08/2015*

We'll apply your refund to the following payment method(s):

Debit Card [expiring on 8/2017]: \$81.00

*return-*

We've processed a refund for the above order in the amount of \$81.00. The refund should appear on your account in 2-3 days if issued to a credit card. Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?  
Visit our Help section for more information:

<http://www.amazon.com/refunds>

We look forward to seeing you again soon.

Sincerely,

Amazon.com  
We're Building Earth's Most Customer-Centric Company  
<http://www.amazon.com>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail. Please do not reply to this message.



Coop 2707  
6990 E Irlo Bronson Mem H  
St. Cloud, Florida 34771

Approved G v/d Snel 08/28/2015

8/28/2015 , 11:11:04 AM  
Transaction #: 500860  
Register #: 100

Pay at Pump Sale  
Pump4 Regular (87)  
17.275 Gallons @ \$2.099/Gal \$36.26

Sub. Total: \$36.26  
Tax: \$0.00  
Total: \$36.26  
Discount Total: \$0.00

MasterCard: \$36.26  
Change \$0.00

Join Our Loyalty Program And Save

Term: JD12417328001  
Appr: 098234  
Seq#: 001795



MasterCard  
Capture  
XXXXXXXXXXXX4354

08/28/2015 11:10:54

Thank You For  
Shopping Sunoco

8/28/2015 8 20 AM  
Store 1

Sales Receipt #63006

Customer Copy

**Harmony Town Square Market**

7250 Harmony Square Drive South  
Harmony, FL 34773

David Buck - Store Manager  
(407) 892-0148

www.facebook.com/townsquaremarket

Cashier:

Item #	Qty	Price	Ext Price
1088	1	\$5.09	\$5.09
PROPANE FUEL			

Subtotal: \$5.09  
 Local Sales Tax 7 % Tax + \$0.36  
**RECEIPT TOTAL: \$5.45**

Credit Card \$5.45 XXXX [REDACTED]  
 MasterCard  
 Reference # 1000030034 Auth=035861  
 Entry Swiped Merchant # \*\*78501

**Signature**

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Approved G v/d Snel 08/28/2015



www.HarmonyFL.com



63006

**8C.**

## Harmony CDD Website Statistics as of September 16, 2015 (counter reset October 1, 2013)

### OVERVIEW

• Total Visitors:	12,193	• Visitors, August:	775
• Total Page Views:	104,501	• Page Views, August:	4,982
• Total Spiders:	69,971	• Visitors, September:	430
• Total Feeds:	1,385	• Page Views, September:	3,155

### OPERATING SYSTEMS

• Windows 7:	30,089	• Windows Vista:	2,048
• Windows XP:	13,745	• iPhone:	1,914
• Windows NT 4:	4,982	• Android Linux 4:	1,890
• Linux:	3,310	• iOS 7:	1,723
• iPad:	2,162	• Mac OS X:	1,690

### BROWSERS

• Mozilla:	28,919	• Chrome 36:	2,882
• Internet Explorer 6:	9,435	• Internet Explorer 10:	2,136
• Safari:	8,821	• Internet Explorer 9:	2,046
• Firefox 3:	6,574	• Internet Explorer 8:	1,544
• Chrome 4:	3,446	• Chrome 32:	1,497

### SEARCH ENGINES

• Google:	1,342	• Ask:	9
• Yahoo:	83	• Search:	8
• Yandex:	14	• Dogpile:	1

### TOP PAGES

• Home:	28,261	• /District-Facilities/Recreation-Facilities:	3,645
• /robots.txt	4,824	• /About-Harmony:	3,031
• /District-Facilities/Ponds	4,061		

### TOP DAYS

• August 21, 2014	1,626	• July 27, 2014	898
• December 20, 2013	1,522	• July 25, 2014	730
• July 24, 2014	1,016	• July 23, 2014	678

**TOP DAYS -- Unique Visitors**

• October 14, 2013	106	• July 29, 2014	73
• April 24, 2015	79	• September 26, 2014	72
• November 22, 2013	76	• March 25, 2015	70

**TOP DAYS -- Page Views**

• August 21, 2014	1,471	• July 27, 2014	775
• December 20, 2013	1,450	• July 25, 2014	606
• July 24, 2014	847	• July 23, 2014	540

**LAST PAGES**

<u>Date</u>	<u>Page</u>	<u>OS</u>	<u>Browser</u>
• Sept. 16	Page: Home	Windows 7	Chrome 35
• Sept. 16	Page: Home	Windows 7	Chrome 35
• Sept. 16	Page: Home	Windows XP	Internet Explorer 6
• Sept. 16	Page: Home	Windows XP	Internet Explorer 6
• Sept. 16	/District-Facilities/Ponds	Windows XP	Internet Explorer 6
• Sept. 16	/District-Facilities/Ponds	Windows XP	Internet Explorer 6
• Sept. 16	/admin/db.sql		
• Sept. 16	/admin/database.sql		
• Sept. 16	/admin/backup.sql		
• Sept. 16	/admin/dump.sql		

**TOP SEARCH TERMS** *(shown as typed in the search engine)*

• harmony cdd	50	• buck lake park harmony fl	3
• harmonycdd.org	28	• online reputation management akado	3
• harmony community development district	20	• cdd in harmony fl	3
• www.harmonycdd.org	19	• harmony, fl dog park	3
• harmony fl cdd	12	• harmony fl boat reservation	3
• cdd stories	10	• goals of pond's	3
• harmonycdd	8	• harmony fl cdd fees	3
• harmony fl boat reservations	6	• harmony boat reservation	3
• http://harmonycdd.org/	6		
• harmony florida cdd	6		
• harmony cdd.com	4		
• www.harmonycdd.org/public-records/agendas	3		