



Community Development District

Process for Obtaining Pool Access Cards

STEP ONE:

Complete all registration items necessary to apply for an access card.

- Access card registration form (you may obtain a copy on-line here: [Access Card Form](#))
- Copy of current lease agreement (if renting), or the HUD statement or other proof of ownership (if an owner).
For a complete list of acceptable forms of identification, refer to Chapter 4, Section 3 of the District Rules related to Access Cards for the Parks and Recreation Facilities.
(You may view the rules on-line here: [Public Records/Rules/Chapter-4](#)).
- Head shot photograph of each resident in the household, ages 12 and older, who is requesting an access card. *Photos should be in digital format (jpg, png, tiff, etc.) and may be taken with your phone if that is more convenient.*
- Driver's license for each applicable family member. *A scanned copy will suffice if applying on-line, or you may show your license if applying in person at the District office.*

STEP TWO:

Provide registration items to the District office, either in person, through USPS mail, or via email.

- District office: 610 Sycamore Street
Suite 140
Celebration, FL 34747
- Phone: 407-566-1935
- Email: 1) Rosemary@Moyer-Group.com
2) admin@HarmonyCDD.org

STEP THREE:

Allow time for processing and printing the access cards.

- It will take between five (5) and eight (8) days to process a registration request once it is received.
- You may pick up your access cards at the Sales & Information Gallery in Harmony when they are complete.
- At any time if you have any questions, please feel free to contact Rosemary at the above phone and email address.

We appreciate the opportunity to serve you!

